

# All-Hazards Qualifications Guide

## State of Alaska

Organization: **Statewide**

Incident Complexity: **Type 3**

**Developed under the sponsorship of  
the Alaska Intrastate Mutual Aid  
System Credentialing Subcommittee**

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The purpose of this Guide is to support effective deployment of all-hazards disaster emergency responders in the State by establishing minimum standards for responder training, experience, and physical fitness at a Type 3 incident level.

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# TABLE OF CONTENTS

<b>INTRODUCTION.....</b>	<b>1</b>
<b>Integration with National and State Plans .....</b>	<b>1</b>
Integration with the National Response Framework (NRF).....	1
Integration with State NIMS Requirements .....	1
Credentialing .....	2
<b>ALL-HAZARDS QUALIFICATION SYSTEM GUIDE FOR EMERGENCY MANAGEMENT RESPONDERS.....</b>	<b>2</b>
<b>Overview.....</b>	<b>2</b>
<b>Purpose of the Guide.....</b>	<b>2</b>
Type 3 All-Hazards Incident Management .....	3
Authority Having Jurisdiction (AHJ) .....	3
Position Competency and Behavior Guidance .....	3
<b>General Incident Management Positions.....</b>	<b>3</b>
Discipline-Specific Positions.....	4
Description of the Performance Based System .....	4
<b>POSITION QUALIFICATIONS.....</b>	<b>4</b>
<b>Required Training.....</b>	<b>4</b>
Type 3 All-Hazards Core Courses.....	4
Definitions for FEMA NIMS Course Designator Letters .....	5
<b>Recurrent Training .....</b>	<b>5</b>
<b>Required Experience .....</b>	<b>5</b>
<b>Physical Fitness Levels .....</b>	<b>5</b>
Example Fitness Test from Wildland Fire Work Capacity Test .....	6
<b>Other Training Which Supports Development of Knowledge and Skills.....</b>	<b>6</b>
<b>ALL-HAZARDS INCIDENT COMPLEXITY .....</b>	<b>6</b>
<b>Local Event Must Meet Type 3 Incident Level Criteria.....</b>	<b>7</b>
<b>Type 3 Incident Examples.....</b>	<b>8</b>
<b>POSITION TASK BOOK (PTB) USE.....</b>	<b>8</b>
<b>Position Task Book (PTB) Process.....</b>	<b>8</b>

<b>Position Task Book (PTB) Sections.....</b>	<b>9</b>
Front Cover of the Assigned PTB .....	9
Position Task Book (PTB) Instructions (pages i-ii of the Assigned PTB).....	9
Position Task Book (PTB) Assignment (Page 1 of the Assigned PTB).....	9
Evaluation Record Instructions of the Assigned PTB .....	10
<b>POSITION TASK BOOK (PTB) RESPONSIBILITIES .....</b>	<b>10</b>
<b>Agency Having Jurisdiction (AHJ) .....</b>	<b>10</b>
<b>Trainee.....</b>	<b>11</b>
<b>AHJ Training Specialist/Certifying Official.....</b>	<b>11</b>
How to Initiate a Position Task Book (PTB) (Page 1 of the Assigned PTB).....	12
How to Complete the Required Training Section (Page 2 of the Assigned PTB).....	12
<b>Evaluator .....</b>	<b>12</b>
How to Complete an Evaluation Record .....	13
How to Update the Position Task Book (PTB) with the Current Evaluation Record .....	13
How to Complete the Final Evaluator’s Verification .....	13
<b>Certifying Official.....</b>	<b>14</b>
How to Complete the Agency Certification .....	14
<b>Recommending Qualification .....</b>	<b>15</b>
Type 3 All-Hazards Nomination Package .....	15
<b>Approving All-Hazards Qualification.....</b>	<b>15</b>
Example Type 3 All-Hazards Incident Qualification Card .....	16
<b>Maintaining Qualification Currency .....</b>	<b>16</b>
How to Complete a Report for Maintaining Qualification Currency .....	17
<b>FIVE YEAR GRANDFATHERING WINDOW .....</b>	<b>17</b>
<b>Five Year “Grandfathering” Process.....</b>	<b>17</b>
Qualified Under NWCG (Red Card) .....	17
Qualification Through IMT/EOC/First Responder Experience .....	18
Qualifications Gained through Other Entities .....	18
<b>GUIDE REVIEW AND UPDATE PROCESS .....</b>	<b>19</b>
<b>Incident Management Positions .....</b>	<b>19</b>
<b>Technical Specialists.....</b>	<b>20</b>
<b>APPENDIX A: COMMAND STAFF.....</b>	<b>21</b>
<b>Incident Commander Type 3 (ICT3).....</b>	<b>22</b>
Liaison Officer Type 3 (LOFR3).....	23

Public Information Officer Type 3 (PIO3) .....	24
Safety Officer Type 3 (SOF3) .....	25
Agency Representative Type 3 (AREP3) .....	26
Human Resource Specialist Type 3 (HRSP3) .....	27
<b>APPENDIX B: FINANCE/ADMINISTRATION SECTION .....</b>	<b>28</b>
<b>Finance/Administration Section Chief Type 3 (FSC3) .....</b>	<b>29</b>
Compensation/Claims Unit Leader Type 3 (COMP3) .....	30
Cost Unit Leader Type 3 (COST3).....	31
Equipment Time Recorder Type 3 (EQTR3) .....	32
Personnel Time Recorder Type 3 (PTRC3) .....	33
Procurement Unit Leader Type 3 (PROC3) .....	34
Time Unit Leader Type 3 (TIME3).....	35
Travel Specialist Type 3 (TRVS3) .....	36
<b>APPENDIX C: LOGISTICS SECTION.....</b>	<b>37</b>
<b>Logistics Section Chief Type 3 (LSC3) .....</b>	<b>38</b>
Base/Camp Manager Type 3 (BCMG3).....	39
Communications Unit Leader Type 3 (COML3) .....	40
Equipment Manager Type 3 (EQPM3) .....	41
Facilities Unit Leader Type 3 (FACL3) .....	42
Food Unit Leader Type 3 (FDUL3) .....	43
Ground Support Unit Leader Type 3 (GSUL3).....	44
IT Computer Specialist Type 3 (ITCS3) .....	45
Logistics Specialist Type 3 (LOGS3).....	46
Medical Unit Leader Type 3 (MEDL3).....	47
Ordering Manager Type 3 (ORDM3).....	48
Radio Operator Type 3 (RADO3) .....	49
Receiving/Distribution Manager Type 3 (RCDM3).....	50
Security Manager Type 3 (SECM3).....	51
Supply Unit Leader Type 3 (SPUL3) .....	52
<b>APPENDIX D: OPERATIONS SECTION .....</b>	<b>53</b>
<b>Operations Section Chief Type 3 (OSC3) .....</b>	<b>54</b>
Division/Group Supervisor Type 3 (DIVS3).....	55
<b>Single Resource Boss Type 3 (SRB3) .....</b>	<b>56</b>
<b>Strike Team Leader Crew Type 3 (STCR3).....</b>	<b>57</b>

<b>Strike Team Leader Engine Type 3 (STEN3)</b> .....	59
<b>Strike Team Leader Heavy Equipment Type 3 (STEQ3)</b> .....	61
<b>Task Force Leader Type 3 (TFLD3)</b> .....	62
Air Operations Branch Director Type 3 (AOBD3) .....	63
<b>Helibase Manager Type 3 (HEB3)</b> .....	64
IA Branch Director Type 3 (IABD3) .....	65
Individual Assistance PDA Specialist Type 3 (IPDS3).....	66
Investigator Type 3 (INV3) .....	67
<b>Investigation Team Member Type 3 (INTM3)</b> .....	68
Mass Care Group Supervisor Type 3 (C3) .....	69
<b>Mass Care Shelter Manager Type 3 (SHM3)</b> .....	70
<b>Mass Care Feeding Operations Manager Type 3 (FOM3)</b> .....	71
<b>Mass Care Bulk Distribution Manager Type 3 (BDM3)</b> .....	72
<b>Mass Care Family Reunification Manager Type 3 (FRM3)</b> .....	73
<b>Mass Care Human Services Manager Type 3 (HSM3)</b> .....	74
<b>Mass Care Transportation Manager Type 3 (TM3)</b> .....	75
<b>Mass Care Veterinary Services Manager Type 3 (VSM3)</b> .....	76
<b>Mass Care Animal Control Liaison Type 3 (ACL3)</b> .....	77
<b>Mass Care Pet Shelter Manager Type 3 (PSM3)</b> .....	78
<b>Mass Care Donations Manager Type 3 (DM3)</b> .....	79
<b>Mass Care Volunteer Manager Type 3 (VM3)</b> .....	80
<b>Mass Care Recovery Liaison Type 3 (RL3)</b> .....	81
Operations Specialist Type 3 (OPSS3).....	82
PA Branch Director Type 3 (PABD3).....	83
Public Assistance Project Specialist Type 3 (PAPS3).....	84
Public Assistance Debris Specialist Type 3 (PADS3).....	85
Staging Area Manager Type 3 (STAM3) .....	86
<b>APPENDIX E: PLANNING SECTION</b> .....	<b>87</b>
<b>Planning Section Chief Type 3 (PSC3)</b> .....	<b>88</b>
Demobilization Unit Leader Type 3 (DMOB3) .....	89
Documentation Unit Leader Type 3 (DOCL3).....	90
Resources Unit Leader Type 3 (RESL3).....	91
Situation Unit Leader Type 3 (SITL3) .....	92
<b>Display Processor Type 3 (DPRO3)</b> .....	<b>93</b>

<b>Geographic Information System Specialist Type 3 (GISS3)</b> .....	94
Status/Check-In Recorder Type 3 (SCKN3) .....	95
Training Specialist Type 3 (TNSP3) .....	96
<b>APPENDIX F: NIMS TRAINING REQUIREMENTS</b> .....	<b>97</b>
<b>NIMS Training Requirements Table</b> .....	<b>98</b>

# INTRODUCTION

The purpose of this All-Hazards Qualification System Guide (guide) is to support effective deployment of all-hazard disaster emergency responders in the State by establishing minimum standards for responder training, experience, and physical fitness at a Type 3 incident level. The guide provides the mechanism for documenting disaster emergency responder qualification through position and discipline specific Position Task Books (PTBs). All participating agencies and jurisdictions, as defined in A.S. 26.23.500, agree to accept completed Type 3 credentials under this guide as responder qualification for service during a disaster emergency. Any organization or agency providing responders to meet a resource request must state whether the resource is qualified under this system. At their discretion, local jurisdictions may accept responders who are not qualified according to this guide for emergency service.

This guide has been approved by the Qualifications Subcommittee of the Alaska Intrastate Mutual Aid System (AIMAS) Committee. The Alaska State Emergency Response Commission (SERC) established an AIMAS standing committee to assist in developing operational procedures and monitoring the use and progress of AIMAS. This committee is established pursuant to AS 26.23.071(e) (2) and consists of members appointed by the SERC. The members represent emergency management; political jurisdictions, including borough or city emergency managers; emergency medical services and public health; the Alaska Fire Chiefs Association; and other appropriate professionals. Terms of the appointments shall be determined by the SERC. This committee has been divided into three groups: an AIMAS steering subcommittee focused on the policies, procedures, and operations of AIMAS; a qualifications subcommittee focused on standardizing and approving credentials across the state; and a resource typing subcommittee focused on clearly identifying resources based on capacity. More information on AIMAS can be found at <http://mutualaid.alaska.gov/>.

## Integration with National and State Plans

### Integration with the National Response Framework (NRF)

The National Response Framework (NRF) is a guide on how the nation responds to all types of disasters and emergencies. It is built upon scalable, flexible, and adaptable coordinating structures to align key roles and responsibilities across the nation, linking all levels of government, nongovernmental organizations, and the private sector. The guidance contained in this document supports the preparedness elements of the NRF through assisting disaster emergency responders in developing, documenting, and maintaining the skills necessary for effective all-hazards incident management. The primary mission for all-hazards management is to reduce the damage, injury, and loss of life to people and communities in Alaska resulting from disaster emergencies.

For more information on the NRF go to <http://www.fema.gov/NRF>.

### Integration with State NIMS Requirements

The guide is in compliance with the National Incident Management System (NIMS).

Homeland Security Presidential Directive 5 (HSPD-5) requires training for all emergency responders to support the NRF; for example, *NIMS, An Introduction (IS-700)*, and *NRF, An Introduction (IS-800B)*. NIMS training requirements will be attached to all positions identified in the guide. Appendix A of this document indicates the specific NIMS training requirements by position.



Personnel already trained in the Incident Command System (ICS) using the NIMS ICS curriculum model do not need to repeat coursework if their previous training is consistent with the Department of Homeland Security (DHS) standards. Training meeting the standards includes courses managed, administered, or delivered by the Emergency Management Institute (EMI), U.S. Fire Administration's (USFA) National Fire Academy (NFA), National Wildfire Coordinating Group (NWCG), U.S. Department of Agriculture (USDA), Environmental Protection Agency (EPA), and the U.S. Coast Guard (USCG).

## Credentialing

Credentialing is essential to the emergency management community in that it ensures and validates the identity and attributes (e.g., affiliations, qualifications, or privileges) of individuals through standards of capability, and performance. Having established standards allows the community to plan for, request, and have confidence in resources deployed from other jurisdictions for emergency assistance. Credentialing ensures that personnel resources match requests and supports effective management of those deployed personnel. The process for attaining and documenting qualifications is an important component of credentialing personnel.

According to P.L. 114-38, the terms "credentialed" and "credentialing" are defined as:

"...having provided, or providing, respectively, documentation that identifies personnel and authenticates and verifies the qualifications of such personnel by ensuring that such personnel possess a minimum common level of training, experience, physical and medical fitness, and capability appropriate for a particular position with standards created under section 320 of this title..."

# ALL-HAZARDS QUALIFICATION SYSTEM GUIDE FOR EMERGENCY MANAGEMENT RESPONDERS

## Overview

The guide identifies critical all-hazard emergency management responder skills that are needed for safe and effective operations during local, regional, or state responses.

The guide was developed using Product Management System (PMS) 310-1 from the November 2011 Wildland Fire Qualifications System Guide. The guide uses position task books (PTB) to identify required skills and knowledge that can be incorporated into standard all-hazard responder training. The intent of the guide is to provide a mechanism for demonstrating and documenting responder qualifications. Either the Alaska Type 3 All-Hazards PTBs located at <http://mutualaid.alaska.gov/>, available from the AIMAS Qualifications Subcommittee or the NWCG PTBs available at <http://www.nwcg.gov/pms/taskbook/taskbook.htm> may be used in conjunction with this guide.

## Purpose of the Guide

The guide provides a performance-based methodology and is a learning resource for standardized responder qualification training. By using this guide, agencies and jurisdictions are able to deploy qualified all-hazard incident personnel when they are requested. Likewise, agencies or jurisdictions receiving personnel qualified under the guide know those personnel come with established qualifications for service.

## Type 3 All-Hazards Incident Management

The goal of the AIMAS Committee and this guide is to develop incident management credentialing that promotes the development and movement of qualified all-hazard incident management personnel across jurisdictional boundaries. Credentialed personnel would serve as single resources, support to local incident management teams or emergency operations centers, or be formed into standing Incident Management Teams (IMTs). Type 3 All-Hazard IMTs, composed of Command and General Staff positions, may be organized at the state, tribal, or local jurisdiction level and typically manage incidents involving multiple operational periods and up to 250 incident personnel. IMTs may be deployed and manage incidents for local jurisdictions under a Delegation of Authority from the jurisdiction, or may integrate with and support the local command structure.

### Authority Having Jurisdiction (AHJ)

The AIMAS Qualifications Subcommittee has designated each jurisdiction or organization with statutory responsibility for maintaining disaster emergency responder records as the Authority Having Jurisdiction (AHJ) for recommending qualified responders credentialed under the guide. Recognized government entities, including city governments, tribal governments, state and federal departments are designated Authorities Having Jurisdiction. Non-government entities may apply to the Qualifications Subcommittee to become an Authority Having Jurisdiction. Non-government entities must meet and maintain standards outlined by the subcommittee and will be subject to regular review.

### Position Competency and Behavior Guidance

This guide lists core competencies and behaviors for each position. For the purposes of this guide the following terms are defined:

- **Competency** – the demonstrated ability to perform a broad group of behaviors successfully. Competencies are based upon NIMS ICS positions and is a national “benchmark” allowing standardized qualifications but locally customized training.
- **Behavior** – a general description of an observable activity or action demonstrated by an individual in a particular context.
- **Task** – a specific description of a work activity required in the performance of a behavior; tasks are listed as numbered items under Behaviors; how a behavior is demonstrated or performed in a particular context. Some tasks can be completed in training, simulations, exercises, or planned events, while others require performance on an actual all-hazard incident.

Competencies, behaviors and tasks form the basis for position-specific training, Type 3 PTBs, job aids, and other performance-based documents.

### General Incident Management Positions

The Type 3 PTBs located in the Appendices are intended to apply to **General Incident Management Positions** for Type 3 incidents and organizations. They identify competencies, behaviors, and tasks necessary for specific positions credentialed under this guide. Tasks that can be performed on an exercise or planned event will be distinguished from those requiring performance on an actual all-hazard incident. If a discipline wishes to exclude competencies and behaviors listed in the Appendices, they will be required to submit a request with justification to the AIMAS Qualifications Subcommittee for adjudication and approval.

## Discipline-Specific Positions

Discipline-specific PTBs for Operations Section responder qualifications already credentialed by certifying organizations in the State of Alaska (i.e., Certified Police Officer, Hazmat Technician, Firefighter I, High Angle Rescue, Emergency Medical Technician, Paramedic, Certified Water System Operator, Veterinary Technician, etc.) will be submitted by the appropriate State discipline-specific credentialing authority and approved by the AIMAS Qualifications Subcommittee. These discipline-specific PTBs will include general competencies, behaviors, and required emergency management coursework comparable to those listed in the Appendices, but will have specific Operational endorsements based on existing certification requirements from the certifying State authorities.

## Description of the Performance Based System

In the performance based all-hazards qualification system, qualification is based on completion of required coursework and satisfactory performance documented in the applicable PTB. Training assignments may include exercises, planned events, or actual incidents.

The primary criterion for qualification is individual performance by a trainee, observed by a qualified evaluator. Evaluators must be qualified in the position and have an active role in the event from which to observe or supervise the trainee's performance.

A trainee's successful performance is documented in an approved PTB. The PTB lists all critical tasks required to perform the position. Tasks that can be completed in training, simulation, exercise, or on a planned event are distinguished from those pertaining to tactical decision-making and safety that require performance on an actual all-hazard incident.

Qualification for a position is contingent on the successful completion of the appropriate PTB and approval by the AHJ and the AIMAS Qualifications Subcommittee. To qualify under this guide, a PTB approved by the AIMAS Qualifications Subcommittee must be used. For positions without a currently approved PTB, other agency-approved PTB may be used with prior approval from the Subcommittee.

# POSITION QUALIFICATIONS

## Required Training

Required training includes those courses necessary to effectively perform in a position. A PTB can be initiated before required courses are completed, but cannot be signed off with a final evaluation until all required courses are successfully completed.

### Type 3 All-Hazards Core Courses

- National Incident Management System (NIMS) courses listed at <http://www.training.fema.gov/IS/NIMS.aspx>
- ICS-300 (G/E/L300), Intermediate Incident Command System for Expanding Incidents (may or may not be required, depends upon the position)
- ICS-400 (G/E/L400), Advanced Incident Command System for Command and General Staff—Complex Incidents (may or may not be required, depends upon the position)
- Position-Specific Training

- Incident Management Team (IMT) Training
- Emergency Operations Center (EOC) and Incident Management Team (IMT) Interface Training
- Leadership Training
- Any other recommended training that supports the development of an All-Hazards IMT member

## Definitions for FEMA NIMS Course Designator Letters

IS = Independent Study (online courses)

G = State delivered courses

E = Emergency Management Institute courses delivered on-campus

L = Emergency Management Institute courses delivered off-campus

The AIMAS Qualifications Subcommittee will continue to recognize all FEMA and NWCG specific training that are for specific positions, but the core courses listed above will all be the FEMA NIMS courses.

Information on specific NWCG courses still authorized is available at <http://nwcg.gov/pms/training/fmcg.pdf>.

## Recurrent Training

In order to maintain currency, some positions have identified recurrent training required at various intervals. For more information, consult the applicable position-specific discipline related training requirements.

## Required Experience

Required experience includes performance on simulations, exercises, planned events, and actual incidents of Type 3 or greater complexity. The amount and type of experience required to qualify for a specific position may vary due to the positions responsibilities. Type 3 PTBs for supervisory positions require prior successful completion of the PTB for any specified subordinate positions. Experience must include at least two actual incidents.

## Physical Fitness Levels

Responders must meet the required annual physical fitness level specified for the position(s) for which they are credentialed. Each AHJ will establish a method for evaluating and documenting the physical fitness levels of their responders. A suggested method for fitness testing is included in Appendix A.

Four levels of physical fitness are used in credentialing responders under this guide. The required fitness levels for each position are determined by the AIMAS Qualifications Subcommittee and are based upon the expected physical requirements of the position.

- **Arduous:** Duties involve fieldwork requiring physical performance calling for above-average endurance and superior conditioning. These duties may include an occasional demand for extraordinarily strenuous activities in emergencies under adverse environmental conditions and over extended periods of time. Requirements include running, walking, climbing, jumping, twisting, bending, and lifting more than 50 pounds; the pace of work typically is set by the emergency situation.

- **Moderate:** Duties involve fieldwork requiring complete control of all physical faculties and may include considerable walking over irregular ground, standing for long periods of time, lifting 25 to 50 pounds, climbing, bending, stooping, squatting, twisting, and reaching. Occasional demands may be required for moderately strenuous activities in emergencies over long periods of time. Individuals usually set their own work pace.  
**Light:** Duties mainly involve office-type work with occasional field activity characterized by light physical exertion requiring basic good health. Activities may include climbing stairs, standing, operating a vehicle, and long hours of work, as well as some bending, stooping, or light lifting. Individuals can usually govern the extent and pace of their physical activity.
- **None Required:** Positions that do not require a specific physical fitness level.

### Example Fitness Test from Wildland Fire Work Capacity Test

Fitness Requirement	Test	Description
Arduous	Pack Test	3-mile hike with 45-pound pack in 45 minutes
Moderate	Field Test	2-mile hike with 25-pound pack in 30 minutes
Light	Light	1-mile hike in 16 minutes no pack

### Other Training Which Supports Development of Knowledge and Skills

Courses in the PTB titled as “Other training which supports development of knowledge and skills” are not required for responder certification, unless required by the responder’s AHJ. This optional training, as well as other training and experience, supports the successful completion of a PTB.

## ALL-HAZARDS INCIDENT COMPLEXITY

Incident complexity is determined by size, location, threat to life and property, organizational complexity, jurisdictional boundaries, incident type, topography, agency policy, and other factors. Agencies with responsibility for the incident determine the complexity rating using the national standard of 5 for the least complex and 1 for the most.

Incidents may be typed in order to make decisions about resource requirements. Incident types are based on the following five levels of complexity. (Source: U.S. Fire Administration)

## Local Event Must Meet Type 3 Incident Level Criteria

**A jurisdiction or agency must determine whether an event meets the Type 3 incident level before completing trainee Type 3 All-Hazards PTBs for that incident.**

<b>Type 5</b>	<ul style="list-style-type: none"> <li>• The incident can be handled with one or two single resources with up to six personnel.</li> <li>• Command and General Staff positions (other than the Incident Commander) are not activated.</li> <li>• No written Incident Action Plan (IAP) is required.</li> <li>• The incident is contained within the first operational period and often within an hour to a few hours after resources arrive on scene.</li> <li>• Examples include a vehicle fire, an injured person, or a police traffic stop.</li> </ul>
<b>Type 4</b>	<ul style="list-style-type: none"> <li>• Command staff and general staff functions are activated only if needed.</li> <li>• Several resources are required to mitigate the incident, including a Task Force or Strike Team.</li> <li>• The incident is usually limited to one operational period in the control phase.</li> <li>• The agency administrator may have briefings, and ensure the complexity analysis and delegations of authority are updated.</li> <li>• No written IAP is required but a documented operational briefing will be completed for all incoming resources.</li> <li>• The role of the agency administrator includes operational plans including objectives and priorities.</li> </ul>
<b>Type 3</b>	<ul style="list-style-type: none"> <li>• When capabilities exceed initial attack, the appropriate ICS positions should be added to match the complexity of the incident.</li> <li>• Some or all of the Command and General Staff positions may be activated, as well as Division/Group Supervisor and/or Unit Leader level positions.</li> <li>• A Type 3 Incident Management Team (IMT) or incident command organization manages initial action incidents with a significant number of resources, an extended attack incident until containment/control is achieved, or an expanding incident until transition to a Type 1 or 2 IMT.</li> <li>• The incident may extend into multiple operational periods.</li> <li>• A written IAP may be required for each operational period.</li> </ul>
<b>Type 2</b>	<ul style="list-style-type: none"> <li>• This type of incident extends beyond the capabilities for local control and is expected to go into multiple operational periods. A Type 2 incident may require the response of resources out of area, including regional and/or national resources, to effectively manage the operations, command, and general staffing.</li> <li>• Most or all of the Command and General Staff positions are filled.</li> <li>• A written IAP is required for each operational period.</li> <li>• Many of the functional units are needed and staffed.</li> <li>• Operations personnel normally do not exceed 200 per operational period and total incident personnel do not exceed 500 (guidelines only).</li> <li>• The agency administrator is responsible for the incident complexity analysis, agency administrator briefings, and the written delegation of authority.</li> </ul>

<b>Type 1</b>	<ul style="list-style-type: none"> <li>• This type of incident is the most complex, requiring national resources to safely and effectively manage and operate.</li> <li>• All Command and General Staff positions are activated.</li> <li>• Operations personnel often exceed 500 per operational period and total personnel will usually exceed 1,000.</li> <li>• Branches need to be established.</li> <li>• The agency administrator will have briefings, and ensure that the complexity analysis and delegation of authority are updated.</li> <li>• Use of resource advisors at the incident base is recommended.</li> <li>• There is a high impact on the local jurisdiction, requiring additional staff for office administrative and support functions.</li> </ul>
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### **Type 3 Incident Examples**

Type 3 incidents typically exceed the management capability of initial responders and require additional overhead management support for logistics, planning, accountability, resource tracking, documentation, and cost accounting. Type 3 incidents often extend beyond a single operational period and employ personnel serving in command and general staff positions. Examples include large search and rescue operations, complex law enforcement incidents, special events with large populations, technical rescues, large structural fires, extended initial attack wildland fires, and large Hazmat incidents. An incident more complex than Type 3 may be managed by Type 3 qualified personnel until Type 1 or 2 incident management is available.

### **POSITION TASK BOOK (PTB) USE**

Type 3 PTBs are designed primarily for the evaluation of individual performance or as a checklist for credentialing and maintaining currency, but they may also be used as a basis for on-the-job training.

### **Position Task Book (PTB) Process**

The following is a typical sequence for using this guide in responder training and qualification.

1. The responder becomes a member of a response AHJ (organization, jurisdiction, etc.) with disaster emergency responsibilities.
2. The AHJ assesses responder’s current experience, background, certifications and licenses.
3. The AHJ determines a training plan for the responder to meet agency requirements and NIMS standards.
4. The AHJ initiates a Type 3 PTB based upon responder’s current qualifications, discipline, and agency need. The responder becomes a “trainee” in that position.
5. The responder engages in coursework required by the position and meets any prerequisites for serving on an incident.
6. The responder is assigned to an incident/event/exercise that generates a PTB evaluation record from a qualified incident supervisor. The Incident Commander must approve service of trainees on their incident. The responder is designated as “trainee” in the incident organization and serves under someone fully qualified in their position.



7. The AHJ continues to assign the responder as a trainee to Type 3 or above incidents/events/exercises with varying duration. The responder continues required coursework. The Type 3 PTB evaluation records are completed for each incident by a qualified evaluator. The responder continues to receive evaluation records on separate incidents/events/exercises as often as needed to satisfactorily complete PTB within 5 years. **A minimum of 3 evaluation records, of which at least two are actual incidents**, are required within a five year period for successful completion of a Type 3 PTB. If there are gaps of 3 years or more between evaluation records, the responder is required to start their credentialing process over with a new Type 3 PTB. The new Type 3 PTB must be the one currently adopted.
8. The responder is assigned to a final qualifying incident.
9. The evaluator will complete and sign the Final Evaluator's Verification section.
10. The Authority Having Jurisdiction (AHJ) will submit a nomination package to the DHS&EM Training Section recommending qualification.
11. The DHS&EM Training Section will review the nomination package to ensure it is complete and the evaluators are qualified.
  - a. Completed packages will be forwarded to the AIMAS Qualifications Subcommittee for approval.
  - b. Incomplete packages will returned to the Authority Having Jurisdiction (AHJ) with recommendations on how to complete the package.
12. Once the AIMAS Qualifications Subcommittee approves a completed Responder Type 3 Position Task Book (PTB), the DHS&EM Training Section will produce a Blue Card for the individual showing their qualifications.
  - a. Blue Card qualifications will be valid for a period of five (5) years.
13. Currency will be maintained by ongoing service in the qualified position or a subordinate position (see Maintaining Currency on page 16). It will be the responsibility of the responder and the AHJ to ensure the responder continues to accrue and track training and experience to keep the Blue Card qualifications current.

## **Position Task Book (PTB) Sections**

The following information describes the purpose and completion process for each PTB section.

### **Front Cover of the Assigned PTB**

The front cover identifies the ICS position and the assigned ICS section.

### **Position Task Book (PTB) Instructions (pages i-ii of the Assigned PTB)**

Pages i-ii briefly explain how to complete the PTB and the responsibilities of the trainee, AHJ, and evaluator. Please fully read this Guide to understand the complete process.

### **Position Task Book (PTB) Assignment (Page 1 of the Assigned PTB)**

Page one explains which ICS position is assigned to the trainee and provides contact information for the referring AHJ.



## Evaluation Record Instructions of the Assigned PTB

The evaluation records do not have page numbers. Each record contains trainee, evaluator, and incident/event information, evaluator's recommendations, and an evaluator signature block including the evaluator's relevant qualifications.

1. Each evaluator completes a separate evaluation record for each assignment completed by the trainee.
2. Successful completion of a PTB requires multiple signed evaluation records (a minimum of three records).
  - a. Additional copies of the evaluation record can be downloaded at <http://mutualaid.alaska.gov/>.
3. The left column contains a list of tasks that must be performed by the trainee and assessed by the qualified evaluator.
  - a. If a specific standard of performance (quality or quantity) is required, it will be specified in the task list.
  - b. Tasks are numbered but they may be performed in any order.
  - c. The bullets under each numbered task are examples of actions typically accomplished when completing the task. The bullets but do not include every task action, and all are not required to be performed. Evaluators initial only the tasks, not each individual bullet.
4. The right column is where the evaluator will document the evaluation record number for the specific training assignment.
  - a. If a trainee performs a task, the evaluator enters the evaluation record number, their initials, and the date.
  - b. If a trainee does not perform a task, the evaluator will enter N/A, evaluation record number, their initials, and the date.
  - c. Note: not all tasks may be needed on every assignment.

## POSITION TASK BOOK (PTB) RESPONSIBILITIES

### Agency Having Jurisdiction (AHJ)

Each Authority Having Jurisdiction (AHJ) is responsible for assigning qualified staff and developing a process for filing and maintaining PTBs and training records for their All-Hazards Qualifications Program based upon these guidelines. The documentation responsibility for contractors remains with the contractor unless a formal agreement is in place.

#### **It is the responsibility of the AHJ to:**

1. Develop and monitor an All-Hazards Qualification Program within their agency.
2. Designate and authorize an AHJ Training Specialist/Certifying Official and evaluators for their jurisdiction who will have full authority to act on the jurisdiction's behalf in the Type 3 All-Hazards credentialing process.
3. Develop an internal process for selecting and training qualified candidates for the All-Hazards Qualifications Program.
  - It is recommended that the agency leadership, Emergency Managers, Incident Commanders, Section Chiefs, and Training Specialists/Certifying Officials meet to determine how the selection process will work based upon agency needs.
  - For example, to qualify as a Plans Section Chief trainee, the responder must already be fully qualified in a subordinate Plans position, i.e., Resources Unit Leader, Situation Unit Leader, etc. (see appendices).
4. Submit "Grandfathering Packets" for their Incident Management Team (IMT) members, Emergency Operations Center (EOC) personnel, first responders, and/or evaluators currently recognized by their AHJ as being qualified at the Type 3 level in specific positions.

5. Ensure the Training Specialist/Certifying Official develops and maintains a process to initiate and maintain PTBs and training records for the program.
6. Provide or find opportunities for individuals to maintain currency once they have obtained all-hazards credentialing.
7. Monitor the progress of the program and suggest adjustments to the subcommittee as necessary.

## **Trainee**

The trainee is the individual, approved by their AHJ, who is qualified to begin training for an assigned position.

### **It is the responsibility of the trainee to:**

1. Meet with the AHJ Training Specialist/Certifying Official, leadership, their supervisor, or appropriate authority to discuss his/her qualifications and experience to determine which position within the agency that will be the best fit for the trainee that will meet the needs of the AHJ.
2. Understand the requirements of the position they are seeking qualification for through review of the Position Task Book (PTB).
3. Complete the course requirements for the position (see appropriate position description in the Appendices).
4. Request that the AHJ Training Specialist/Certifying Official initiate and issue a PTB accompanied with a blank evaluation record which will be used when deployed on a Type 3 training assignment.
5. Provide the PTB and blank Evaluation Record to the qualified evaluator when deployed and discuss the goals of the Type 3 training assignment.
6. Ensure the evaluator completes the evaluation record and PTB entries upon completion of the training assignment.
7. Provide the completed PTB, signed evaluation record, and any completed training to the home agency for filing.
  - The PTB is the only record of task performance and additional position performance assignments may be required.
8. Ensure the evaluator completes the final evaluation record upon completion of the final training assignment.
  - Upon initiation of a PTB, it must be completed within 5 years with no more than 3 years between each assignment.
  - If the above timeline is not met, a new PTB must be initiated using all current qualification standards.
9. Coordinate with their home agency to find opportunities to maintain currency once All-Hazards Currency has been obtained.
  - See Maintaining Qualification Currency on page 16.

## **AHJ Training Specialist/Certifying Official**

The AHJ Training Specialist/Certifying Official, designated by the Authority Having Jurisdiction (AHJ), provides coordinated oversight of assigned trainees. The AHJ Training Specialist/Certifying Official works with trainees and evaluators to provide effective training and assignments on qualified Type 3 events. The AHJ Training Specialist/Certifying Official maintains AHJ training records including PTBs for all trainees, evaluation records and submits credentialing packages to the state for consideration by the AIMAS Qualifications Subcommittee.

**It is the responsibility of the AHJ Training Specialist/Certifying Official to:**

1. Be authorized by AHJ.
2. Maintain PTBs and training records for agency staff.
3. Initiate or issue PTBs and blank evaluation records to trainees when they are deployed on a Type 3 assignment.
4. Meet with trainees and identify opportunities for training assignments on the incident/event/exercise that meet the trainee's needs.
5. Work with the AHJ and incident/event/exercise personnel to assign trainees to qualified evaluators.
6. Assist trainees and evaluators with completing PTB documentation.
7. Provide the AHJ with feedback regarding any experience or training needed by the trainee.
8. Submit completed Nomination and Grandfathering Packages to the DHS&EM Training Section recommending an all-hazards credential by the AIMAS Qualifications Subcommittee.
9. Submit a report once a year to the DHS&EM Training Section detailing how individuals maintained credential currency (see page 16).

**How to Initiate a Position Task Book (PTB) (Page 1 of the Assigned PTB)**

**The AHJ Training Specialist/Certifying Official designated by the AHJ and endorsed by AIMAS shall:**

1. Complete the Trainee Section, including:
  - Trainee's Name
  - Home Unit/Agency
  - Home Unit Address
  - Home Unit Phone Number
  - Date
2. Complete the Initiating Official's Section including:
  - Official's Name
  - Home Unit Title
  - Home Unit/Agency
  - Home Unit Phone Number
  - Date

**How to Complete the Required Training Section (Page 2 of the Assigned PTB)**

**The AHJ Training Specialist/Certifying Official designated by the AHJ and endorsed by AIMAS shall:**

1. Date and initial each task as it is completed by the trainee (see page two of the initiated PTB).
2. Recommend or require additional training based upon AHJ guidance and trainee needs.

**Evaluator**

The evaluator is an individual qualified in the position being evaluated who has an active role in the event from which to observe or supervise and documents performance in the PTB. Each event recorded in the PTB may have a different evaluator however actions within an event must have the same evaluator.

**It is the responsibility of the Evaluator to:**

1. Be qualified in the position for which they are evaluating a trainee.
2. Complete an Evaluation Record for each successfully completed Type 3 training assignment.
  - A separate evaluation record will be used for each training assignment.
3. Accurately evaluate and record the trainee's performance by signing off **each task** in the PTB that is observed on the training assignment.

4. Return the PTB and Evaluation Records to the AHJ Training Specialist/Certifying Official.
5. Conduct a final review of the PTB once a trainee has met all the requirements of a type -3 all-hazards PTB to ensure it has been completed correctly.
6. Complete the Final Evaluator's Verification (see the last page of the assigned PTB).
7. Submit the completed PTB to the AHJ Training Specialist/Certifying Official recommending an all-hazards credential.

## How to Complete an Evaluation Record

### **The evaluator shall ensure the following has been completed:**

1. Trainee Information section including:
  - Trainee's Printed Name
  - Trainee's Home Unit/Agency Name
  - Trainee's Home Unit/Agency Address
  - Trainee's Home Unit Phone Number
2. Evaluator Information section including:
  - Evaluator's Printed Name
  - Evaluator's Home Unit/Agency Name
  - Evaluator's Home Unit/Agency Address
  - Evaluator's Home Unit Phone Number
3. Incident/Event Information section including:
  - Incident/Event Name
  - Incident # and/or Code
  - Duration
  - Incident Kind
  - Location
  - Management Type
  - Complexity Level
4. Complete the Evaluator's Recommendation section
5. Sign and Date the Evaluation Record
6. Enter the Evaluator's Relevant Qualification, i.e., Planning Section.

## How to Update the Position Task Book (PTB) with the Current Evaluation Record

The evaluator must update each task in the assigned PTB reflecting the current Evaluation Record.

### **The Evaluator shall:**

1. Enter the evaluation record number, the date, and their initials next to each task the trainee successfully completed.
2. Enter N/A, the evaluation record number, the date, their initials next to each task the trainee did not complete.
  - Note: All tasks may not be accomplished on every assignment.

## How to Complete the Final Evaluator's Verification

### **The Evaluator shall:**

1. Ensure the PTB was initiated properly by the AHJ Training Specialist/Certifying Official or designee (page 1).
2. Ensure the trainee has completed all the required training to meet position qualifications (page 2).

3. Ensure each task has been successfully completed by the trainee.
  - Ensure each Evaluation Record has been properly entered into the PTB by each evaluator or designee.
4. Return the PTB to the trainee and AHJ Training Specialist/Certifying Official if tasks are not completed with directions on what needs to be completed for the Final Evaluation.
5. Fully complete the Final Evaluator's verification section (see last page of PTB), if the trainee has met all the requirements in the assigned PTB, recommending Type 3 All-Hazards Qualifications.
  - Enter Trainee Name
  - Final Evaluator's Signature
  - Final Evaluator's Printed Name
  - Home Unit Title
  - Home Unit/Agency
  - Home Unit Phone Number
  - Date
6. Submit the PTB, Evaluation Records, and Final Evaluator's verification to the AHJ Training Specialist/Certifying Official recommending all-hazards credentialing.

## Certifying Official

The Certifying Official, designated by the AHJ and who is normally the AHJ Training Specialist/Certifying Official, will complete the agency certification section and Type 3 All-Hazards Nomination Request Form before submitting the completed nomination package to DHS&EM for approval by the AIMAS Qualifications Subcommittee.

## How to Complete the Agency Certification

### **The Certifying Official (usually the AHJ Training Specialist/Certifying Official) will:**

1. Review each completed evaluation record to ensure it is completed correctly.
2. Ensure each evaluation record has been entered into the PTB appropriately by each evaluator.
3. Ensure the trainee has successfully completed all assigned tasks.
4. Ensure the Final Evaluator's Verification form has been fully completed.
5. Complete the Agency Certification section including:
  - Enter Trainee Name
  - Certifying Official's Signature
  - Certifying Official's Printed Name
  - Title
  - Home Unit/Agency
  - Home Unit Phone Number
  - Date
6. Complete the Type 3 All-Hazards Nomination Request Form including:
  - Name (Trainee)
  - NIMS ICS Title (the same title listed on initiated PTB)
  - Home Unit/Agency
  - Home Unit Address
  - Home Unit Phone Number

- Official's Name
  - Official's Title
  - Official's Signature
  - Date
7. Compile all the documentation for the Nomination Package for each trainee including:
    - Type 3 All-Hazards Nomination Request Form
    - Type 3 All-Hazards Position Task Book (PTB)
    - Evaluation Records
    - Training record for trainee
  8. Submit the fully completed Nomination Package to:
 

Alaska Division of Homeland Security and Emergency Management  
 ATTN: Training Section  
 PO Box 5750  
 JBER, Alaska 99505-5750

## Recommending Qualification

When an individual responder completes a Type 3 PTB, the AHJ will submit a Type 3 All-Hazards Nomination Package to the DHS&EM Training Section recommending qualification by the Alaska Intrastate Mutual Aid/Qualifications Subcommittee. Note: AHJs may require additional agency specific training, experience, and performance prior to qualification. Additionally, each AHJ is responsible for annually verifying the qualifications of its response personnel in accordance with this guide and any agency-specific requirements. This includes initiation of PTBs for responders whose position qualifications lapsed due to inactivity in the position (see page 16 "Maintaining Currency" below). When AHJs consider qualification, the quality of experience documented in the PTB should be evaluated. Evaluation of the experience quality includes the variety of incident types, the size and complexity of the incident, and the number of assignments.

### Type 3 All-Hazards Nomination Package

After a trainee has met all the requirements in a PTB, the AHJ will submit the following nomination package to the DHS&EM Training Section which will be reviewed by the AIMAS Qualifications Subcommittee:

1. Type 3 All-Hazards Nomination Request Form
2. Type 3 All-Hazards Position Task Book (PTB)
3. Evaluation Records
4. Training records for trainee
5. Verification showing evaluator's qualification

## Approving All-Hazards Qualification

The DHS&EM Training Section will:

1. Review the packages submitted by the AHJ.
2. Ensure the AHJ Training Specialist/Certifying Official and evaluators from the AHJ are credentialed by the AIMAS Qualifications Subcommittee.
3. Submit completed packages to the AIMAS Qualifications Subcommittee for review and approval.
4. Return incomplete packages back to the AHJ with a detailed description why the responder does not meet the Type 3 all-hazards credentialing criteria.

- Issue Type 3 All-Hazards Blue Cards to the qualified responders, approved by the AIMAS Qualifications Subcommittee, listing their qualifications.

### Example Type 3 All-Hazards Incident Qualification Card

**Front of Card**



**Back of Card**

Type 3 Qualification Position	Date Approved	Expiration Date
Logistics Section Chief	12/31/2015	12/31/2020

### Maintaining Qualification Currency

Individuals qualified in positions through the State of Alaska all-hazards credentialing process must maintain currency to remain qualified in those positions. Currency is maintained by regular service in the positions they are qualified for or a position immediately subordinate. Service, on incidents or exercises, for each individual qualified under each position must be documented annually by the AHJ and submitted to the DHS&EM Training Section. When AHJs consider currency, the quality of service should be evaluated. Evaluation of the service quality includes the variety of incident types, the size and complexity of the incident, and the number of assignments.

Individuals failing to serve in a qualified position for three consecutive years will lose currency and be required to initiate and complete a new PTB for that qualification.

The DHS&EM Training Section will submit a report annually to the AIMAS Qualifications Subcommittee documenting each individual qualified under the State of Alaska all-hazards credentialing process and their service to maintain currency.



## How to Complete a Report for Maintaining Qualification Currency

### **The AHJ Training Specialist/Certifying Official designated by the AHJ shall:**

1. Provide the agency name, address, telephone number, and email address for the Authority Having Jurisdiction (AHJ).
2. Submit a list of personnel who are credentialed in their AHJ, listing each position, Type 3 incident/event/exercise, and date in which they served in during the preceding year.

## FIVE YEAR GRANDFATHERING WINDOW

The AIMAS Qualifications Subcommittee will grandfather qualified individuals, incident management team (IMT) members, experienced emergency operations center (EOC) personnel, and experienced first responders currently recognized by their Authority Having Jurisdiction (AHJ), as qualified at a Type 3 level for specific positions under this guide. The AHJ will be required to submit a Type 3 All-Hazards Grandfathering Application, listing the individual's request for the specific grandfathered position qualification(s) within the first five years following adoption of this guide by the State Emergency Response Commission (SERC). Individuals receiving grandfathered credentials will have equal authority with those who received their credentialing through the PTB process. Following that time period, all responders and evaluators will complete Type 3 PTBs to qualify in all positions. This five year window does not preclude the ongoing recognition of qualifications received through organizations such as the NWCG or other states. Those applications may be submitted at any time and will be evaluated individually.

### Five Year “Grandfathering” Process

#### Qualified Under NWCG (Red Card)

Individuals with current Type 1, 2 or 3 NWCG qualifications (Red Cards) will automatically be credentialed under the SOA Type 3 All-Hazards (Blue Card) system.

1. The Authority Having Jurisdiction (AHJ) shall submit a grandfathering application for each qualified individual with copies of their Incident Qualification Card (Red Card) or completed NWCG PTB to the DHS&EM Training Section.
2. DHS&EM will issue the SOA Type 3 credential (Blue Card) to individuals commensurate with their NWCG qualification.
3. DHS&EM will forward a list of individuals automatically credentialed to the AIMAS Qualifications Subcommittee.
4. The AHJ will be required to provide and find opportunities for the all-hazards credentialed individuals to maintain qualification currency (see page 16).



## Qualification Through IMT/EOC/First Responder Experience

Agencies and jurisdictions wishing to grandfather individuals who are already qualified by training and experience through service on incident management teams (IMTs), in emergency operations centers (EOCs), or as first responders for positions at the Type 3 all-hazards level will be required to submit a Grandfathering Application Packet for each individual.

1. The AHJ shall submit completed Grandfathering Packets to the DHS&EM Training Section, which includes:
  - A Grandfathering Application with a PTB for each position for which a grandfathered credential is requested.
  - All the required training for the position or the equivalent substantiated through the submission of training certificates or records.
  - Documentation that the individual has served in the positions(s) requested on at least three incidents within the last five years, of which only one can be an exercise, with a gap in service of no more than three years. Documentation should be written and provide a listing of incident dates and names, substantiated through incident action plans or other incident documents showing applicable position service.
2. The DHS&EM Training Section will review the Grandfathering Application to ensure it is complete.
  - Completed packets will be submitted to the AIMAS Qualifications Subcommittee for review and approval.
  - Incomplete packets will be returned to the AHJ with a detailed description why the individual does not meet the Type 3 all-hazards Qualifications criteria.
3. Once the AIMAS Qualifications Subcommittee approves a Grandfathering Application Package, the DHS&EM Training Section will issue a Type 3 All-Hazards Blue Card listing each position the individual is qualified to perform.
4. The AHJ will be required to provide or find opportunities for the all-hazards credentialed individual to maintain qualification currency (see page 16).
  - If currency is not maintained, then the individual will be required to initiate and complete a new PTB.

## Qualifications Gained through Other Entities

Personnel who move to Alaska from a state with a similar qualifications system may apply for a blue card once in Alaska. This will be approved on a case by case basis with review of the requirements within the other state to ensure standards are maintained. The process will be similar to the process for NWCG qualifications. The applicant is responsible for providing documentation of previous experience and qualification. The applicant must reside in Alaska, temporary contractors, visitors, or personnel sent through the Emergency Management Assistance Compact will not be considered.

Individuals receiving ICS type qualifications from other agencies may submit documentation and request qualification through the subcommittee. These will be handled independently based on criteria established in this guide.

# GUIDE REVIEW AND UPDATE PROCESS

The guide will be reviewed annually by the AIMAS Qualifications Subcommittee. Revisions will be considered by the subcommittee and then forwarded to the full SERC for consideration and adoption. Agencies wishing to submit revisions, additions, or comments should submit appropriate justification documents to the subcommittee, along with a draft PTB as appropriate. Should the need arise the subcommittee can meet more frequently, at their discretion, to consider guide revisions. Revised Type 3 PTBs will be available for use immediately upon SERC adoption, but previous Type 3 PTBs, already initiated and in use by a trainee, will still be valid for a period of three years.

## Incident Management Positions

### Command Staff in Appendix A:

#### **Incident Commander Type 3 (ICT3)**

- Liaison Officer (LOFR3)
- Public Information Officer (PIO3)
- Safety Officer (SOF3)
- Agency Representative (AREP3)
- Human Resource Specialist (HRSP3)

### Finance/Administration Section in Appendix B:

#### **Finance/Administration Section Chief (FSC3)**

- Compensation/Claims Unit Leader (COMP3)
- Cost Unit Leader (COST3)
- Equipment Time Recorder (EQTR3)
- Personnel Time Recorder (PTRC3)
- Procurement Unit Leader (PROC3)
- Time Unit Leader (TIME3)
- Travel Specialist (TRVS3)

### Logistics Section in Appendix C:

#### **Logistics Section Chief (LSC3)**

- Base/Camp Manager (BCMG3)
- Communications Unit Leader (COML3)
- Equipment Manager (EQPM3)
- Facilities Unit Leader (FACL3)
- Food Unit Leader (FDUL3)
- Ground Support Unit Leader (GSUL3)
- IT Computer Specialist (ITCS3)
- Logistics Specialist (LOGS3)
- Medical Unit Leader (MEDL3)
- Ordering Manager (ORDM3)
- Radio Operator (RADO3)
- Receiving/Distribution Manager (RCDM3)
- Security Manager (SECM3)
- Supply Unit Leader (SPUL3)

### Operations Section in Appendix D:

#### **Operations Section Chief (OSC3)**

##### **Air Operations**

- **Air Operations Branch Director (AOBD3)**
- Helibase Manager (6 or more helicopters) (HEB3)

##### **Division/Group Supervisor (DIVS3)**

- Single Resource Boss (SRB3)
- Strike Team Leader, Crew (STCR3)
- Strike Team Leader, Engine (STEN3)
- Strike Team Leader, Heavy Equipment (STEQ3)
- Task Force Leader (TFLD3)

##### **Individual Assistance Operations**

- IA Branch Director (IABD3)
- Individual Assistance PDA Specialist (IPDA3)

##### **Mass Care Operations**

- **Mass Care Group Supervisor (MCC3)**
- Shelter Manager (SHM3)
- Feeding Operations Manager (FOM3)
- Bulk Distributions Manager (BDM3)
- Family Reunification Manager (FRM3)
- Human Services Manager (HSM3)
- Security Manager (see SECM3 under Logistics above)
- Transportation Manager (TM3)
- Animal Control Liaison (ACL3)
  - Veterinary Services Manager (VSM3)
  - Pet Shelter Manager (PSM3)

### **Mass Care Operations, continued**

- Donations Manager (**DM3**)
- Volunteer Manager (**VM3**)
- Mass Care Recovery Liaison (**MCRL3**)

Operations Specialist (**OPSS3**)

### **Prevention & Investigation**

- Investigator (**INV3**)
- Investigation Team Member (**INTM3**)

### **Public Assistance Operations**

- PA Branch Director (**PABD3**)
- Public Assistance Debris Specialist (**PADS3**)
- Public Assistance Project Specialist (**PAPS3**)

Staging Area Manager (**STAM3**)

### **Planning Section in Appendix E:**

#### **Planning Section Chief (**PSC3**)**

Demobilization Unit Leader (**DMOB3**)

Documentation Unit Leader (**DOCL3**)

Resources Unit Leader (**RESL3**)

Situation Unit Leader (**SITL3**)

- Display Processor (**DPRO3**)
  - Geographic Information System Specialist (**GISS3**)
- Status/Check-In Recorder (**SCKN3**)
- Training Specialist (**TNSP3**)

## **Technical Specialists**

Technical specialists are personnel assigned to support an incident in a specific role requiring advanced education, skills, or experience. Typically they are qualified through educational degrees and professional organizations, and support incident management in the same specialty field in which they regularly work. Although there are position codes assigned for technical specialists in ICS, and those serving may have ICS training, there are **no Type 3 PTBs for technical specialists**. A technical specialist's qualification for service on a particular incident is determined on a case by case basis by the needs of the incident. Examples include:

Debris Removal Manager

Floodplain Manager

Post-Earthquake Building Safety Evaluator

Port/Harbor Manager

Public Health Manager

Public Works Manager

Sanitation Manager

Water/Wastewater Manager

## **Additional Positions**

In addition to those listed above, the AIMAS Qualifications Subcommittee will consider additional positions for inclusion in this guide as needed.

## **APPENDIX A: COMMAND STAFF**

# **Incident Commander Type 3 (ICT3)**

## **Command Staff**

### **PREREQUISITE TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- ICS-400 Command and General Staff – Complex Incidents
- All-Hazards Section Chief certification or equivalent
- E0950 NIMS ICS All-Hazards Incident Commander Course or equivalent
- E0947 Emergency Operations Center/Incident Management Team Interface or equivalent

### **REQUIRED EXPERIENCE**

Completion of PTB as an Incident Commander Type 3 ([ICT3](#))

**OR**

Satisfactory performance as an Incident Commander Type 4 ([ICT4](#))

+

Satisfactory performance as an Operations Section Chief Type 3 ([OSC3](#))

**OR**

Satisfactory performance as a Planning Section Chief Type 3 ([PSC3](#))

**OR**

Satisfactory performance as a Logistics Section Chief Type 3 ([LSC3](#))

**OR**

Satisfactory performance as a Finance/Administrative Section Chief Type 3 ([FSC3](#))

### **FINAL EVALUATOR QUALIFICATIONS**

- Incident Commander Type 3 ([ICT3](#))

### **THESE POSITIONS MAINTAIN CURRENCY FOR ICT3**

- Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))
- Operations Section Chief Type 3 ([OSC3](#))
- Planning Section Chief Type 3 ([PSC3](#))
- Logistics Section Chief Type 3 ([LSC3](#))
- Finance/Administrative Section Chief Type 3 ([FSC3](#))

### **ICT3 WILL MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Operations Section Chief Type 3 ([OSC3](#))
- Planning Section Chief Type 3 ([PSC3](#))
- Logistics Section Chief Type 3 ([LSC3](#))
- Finance/Administrative Section Chief Type 3 ([FSC3](#))

### **PHYSICAL FITNESS LEVEL**

- Moderate or home agency requirements

### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Liaison Officer Type 3 (LOFR3)**

### **Command Staff**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- ICS-400 Command and General Staff – Complex Incidents
- E0956 NIMS ICS All-Hazards Liaison Officer Course or equivalent

#### **REQUIRED EXPERIENCE**

Completion of PTB as a Liaison Officer Type 3 ([LOFR3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Liaison Officer Type 3 ([LOFR3](#))
- OR**
- Incident Commander Type 3 ([ICT3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR LOFR3**

- Operations Specialist Type 3 ([OPSS3](#)) with assigned duties of Liaison Officer Type 3 ([LOFR3](#))
- Liaison Officer Type 3 ([LOFR3](#))
- Agency Representative ([AREP](#))

#### **LOFR3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Operations Specialist Type 3 ([OPSS3](#)) with assigned duties of Liaison Officer Type 3 ([LOFR3](#))
- Liaison Officer Type 3 ([LOFR3](#))
- Agency Representative ([AREP](#))

#### **PHYSICAL FITNESS LEVEL**

- Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Public Information Officer Type 3 (PIO3)**

### **Command Staff**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- G0290 Basic Public Information Officers Course
- G0291 Joint Information System/Center Planning for Tribal, State, and Local Public Information Officers
- E0388 Advanced Public Information Officers Course
- ICS-300 Intermediate ICS for Expanding Incidents
- ICS-400 Command and General Staff – Complex Incidents
- E0952 NIMS ICS All-Hazards Public Information Officer Course

#### **REQUIRED EXPERIENCE**

Completion of PTB as a Public Information Officer Type 3 ([PIOF3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Public Information Officer Type 3 ([PIOF3](#))
- OR**
- Incident Commander Type 3 ([ICT3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR PIO3**

- Public Information Officer Type 3 ([PIO3](#)) or Type 4 ([PIOF4](#))

#### **PIO3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Public Information Officer Type 3 ([PIO3](#)) or Type 4 ([PIOF4](#))

#### **PHYSICAL FITNESS LEVEL**

- Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [Social Media for Natural Disaster Response and Recovery \(PER-304\)](#) located at <https://ndptc.hawaii.edu/training/catalog/8>
- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Safety Officer Type 3 (SOF3)** **Command Staff**

### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- ICS-400 Command and General Staff – Complex Incidents
- E0954 NIMS ICS All-Hazards Safety Officer Course

### **FINAL EVALUATOR QUALIFICATIONS**

- Safety Officer Type 3 (SOF3)
- Incident Commander Type 3 ([ICT3](#))

### **REQUIRED EXPERIENCE**

Completion as a Safety Officer Type 3 ([SOF3](#))

### **THESE POSITIONS MAINTAIN CURRENCY FOR SOF3**

- Division/Group Supervisor Type 3 ([DIVS3](#)) or Type 4 ([DIVS4](#))
- Safety Officer Type 3 ([SOF3](#)) or Type 4 ([SOF4](#))

### **SOF3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Division/Group Supervisor
- Safety Officer Type 3 ([SOF3](#)) or Type 4 ([SOF4](#))

### **PHYSICAL FITNESS LEVEL**

- Moderate or home agency requirements

### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State



## **Agency Representative Type 3 (AREP3)**

### **Agency Staff: Operations Section**

**Agency Representative** - An agency or jurisdiction may send a representative who is not on direct tactical assignment, but is there to assist in coordination efforts. An Agency Representative is an individual assigned to an incident from an assisting or cooperating agency who has been delegated authority to make decisions on matters affecting that agency's participation at the incident.

#### **REQUIRED TRAINING**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

#### **REQUIRED EXPERIENCE**

Agency established

#### **FINAL EVALUATOR QUALIFICATIONS**

- Identified Agency Representative

#### **THESE POSITIONS MAINTAIN CURRENCY FOR AREP3**

- Liaison Officer Type 4 ([LOFR4](#)) or Type 3 ([LOFR3](#))

#### **AREP3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Liaison Officer ([LOFR](#)) or Type 3 ([LOFR3](#))

#### **PHYSICAL FITNESS LEVEL**

Light or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

**Human Resource Specialist Type 3 (HRSP3)**  
**General Staff: Finance/Administration Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

**REQUIRED EXPERIENCE**

Completion of PTB as a Human Resource Specialist Type 3 ([HRSP3](#))

**FINAL EVALUATOR QUALIFICATIONS**

- Finance Section Chief Type 3 ([FSC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR HRSP3**

None

**HRSP3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

None

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **APPENDIX B: FINANCE/ADMINISTRATION SECTION**

## **Finance/Administration Section Chief Type 3 (FSC3)**

### **General Staff: Finance/Administration Section**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- ICS-400 Command and General Staff – Complex Incidents
- E0973 NIMS ICS All-Hazards Finance/Administration Course

#### **REQUIRED EXPERIENCE**

Satisfactory performance as a Time Unit Leader Type 3 ([TIME3](#))

**OR**

Satisfactory performance as a Cost Unit Leader Type 3 ([COST3](#))

**OR**

Completion of PTB as a Finance/Administration Section Chief Type 3 ([FSC3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Finance/Administration Section Chief Type 3 ([FSC3](#))
- OR**
- Incident Commander Type 3 ([ICT3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR FSC3**

- Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))
- Finance/Administration Section Chief Type 3 ([FSC3](#)) or Type 4 ([FSC4](#))
- Cost Unit Leader Type 3 ([COST3](#))
- Compensation/Claims Unit Leader Type 3 ([COMP3](#))
- Equipment Time Recorder Type 3 ([EQTR3](#))
- Personnel Time Recorder Type 3 ([PTRC3](#))
- Procurement Unit Leader Type 3 ([PROC3](#))
- Time Unit Leader Type 3 ([TIME3](#))

#### **FSC3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Finance/Administration Section Chief Type 3 ([FSC3](#)) or Type 4 ([FSC4](#))
- Compensation/Claims Unit Leader Type 3 ([COMP3](#))
- Cost Unit Leader Type 3 ([COST3](#))
- Equipment Time Recorder Type 3 ([EQTR3](#))
- Personnel Time Recorder Type 3 ([PTRC3](#))
- Procurement Unit Leader Type 3 ([PROC3](#))
- Time Unit Leader Type 3 ([TIME3](#))

#### **PHYSICAL FITNESS LEVEL**

Light or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Compensation/Claims Unit Leader Type 3 (COMP3)**

### **General Staff: Finance/Administration Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- E0975 NIMS ICS All-Hazards Finance/Administration Unit Leader Course

#### **REQUIRED EXPERIENCE**

Completion of PTB as a Compensation/Claims Unit Leader Type 3 ([COMP3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Finance/Administration Section Chief Type 3 ([FSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR COMP3**

- Claims Specialist Type 3 ([CLMS3](#)) or Type 4 ([CLMS4](#))
- Compensation-for-Injury Specialist Type 4 ([INJR4](#))\*

#### **COMP3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Claims Specialist Type 3 ([CLMS3](#)) or Type 4 ([CLMS4](#))
- Compensation-for-Injury Specialist Type 4 ([INJR4](#))\*

#### **PHYSICAL FITNESS LEVEL**

Light or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

**Cost Unit Leader Type 3 (COST3)**  
**General Staff: Finance/Administration Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- E0975 NIMS ICS All-Hazards Finance/Administration Unit Leader Course

**REQUIRED EXPERIENCE**

Completion of PTB as a Cost Unit Leader Type 3 ([COST3](#))

**FINAL EVALUATOR QUALIFICATIONS**

- Finance/Administration Section Chief Type 3 ([FSC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR COST3**

- Finance/Administration Section Chief Type 3 ([FSC3](#)) or Type 4 ([FSC4](#))

**COST3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Finance/Administration Section Chief Type 3 ([FSC3](#)) or Type 4 ([FSC4](#))

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

**Equipment Time Recorder Type 3 (EQTR3)**  
**General Staff: Finance/Administration Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and [IS-0700.a](#)

**REQUIRED EXPERIENCE**

Completion PTB as an Equipment Time Recorder Type 3 ([EQTR3](#))

**FINAL EVALUATOR QUALIFICATIONS**

- Finance/Administration Section Chief Type 3 ([FSC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR EQTR3**

- Finance/Administration Section Chief Type 3 ([FSC3](#)) or Type 4 ([FSC4](#))
- Personnel Time Recorder Type 3 ([PTRC3](#)) or Type 4 ([PTRC4](#))
- Procurement Unit Leader Type 3 ([PROC3](#)) or Type 4 ([PROC4](#))

**EQTR3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Finance/Administration Section Chief Type 3 ([FSC3](#)) or Type 4 ([FSC4](#))
- Personnel Time Recorder Type 3 ([PTRC3](#)) or Type 4 ([PTRC4](#))
- Procurement Unit Leader Type 3 ([PROC3](#)) or Type 4 ([PROC4](#))
- Time Unit Leader Type 3 ([TIME3](#)) or Type 4 ([TIME4](#))

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

**Personnel Time Recorder Type 3 (PTRC3)**  
**General Staff: Finance/Administration Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and [IS-0700.a](#)

**REQUIRED EXPERIENCE**

Completion PTB as a Personnel Time Recorder (PTRC)

**FINAL EVALUATOR QUALIFICATIONS**

- Finance/Administration Section Chief Type 3 ([FSC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR PTRC3**

- Finance/Administration Section Chief Type 3 ([FSC3](#)) or Type 4 ([FSC4](#))
- Equipment Time Recorder Type 3 ([EQTR3](#))
- Time Unit Leader Type 3 ([TIME3](#))

**PTRC3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Equipment Time Recorder Type 3 ([EQTR3](#))
- Procurement Unit Leader Type 3 ([PROC3](#))
- Time Unit Leader Type 3 ([TIME3](#))
- Commissary Manager Type 4 ([CMSY4](#))

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State



**Procurement Unit Leader Type 3 (PROC3)**  
**General Staff: Finance/Administration Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- E0975 NIMS ICS All-Hazards Finance/Administration Unit Leader Course

**REQUIRED EXPERIENCE**

Completion of PTB as a Procurement Unit Leader Type 3 ([PROC3](#))

**FINAL EVALUATOR QUALIFICATIONS**

- Finance/Administration Section Chief Type 3 ([FSC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR PROC3**

- Finance/Administration Section Chief Type 4 ([FSC4](#)) or Type 3 ([FSC3](#))
- Equipment Time Recorder Type 3 ([EQTR3](#))
- Personnel Time Recorder Type 3 ([PTRC3](#))
- Time Unit Leader Type 3 ([TIME3](#))

**PROC3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Finance/Administration Section Chief Type 4 ([FSC4](#)) or Type 3 ([FSC3](#))
- Equipment Time Recorder Type 3 ([EQTR3](#))

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

**Time Unit Leader Type 3 (TIME3)**  
**General Staff: Finance/Administration Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- E0975 NIMS ICS All-Hazards Finance/Administration Unit Leader Course

**REQUIRED EXPERIENCE**

Satisfactory performance as a Personnel Time Recorder Type 3 ([PTRC3](#))  
+  
Completion of PTB as a Time Unit Leader Type 3 ([TIME3](#))

**FINAL EVALUATOR QUALIFICATIONS**

- Finance/Administration Section Chief Type 3 ([FSC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR TIME3**

- Finance/Administration Section Chief Type 4 ([FSC4](#)) or Type 3 ([FSC3](#))
- Equipment Time Recorder Type 3 ([EQTR3](#))
- Personnel Time Recorder Type 3 ([PTRC3](#))

**TIME3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Finance/Administration Section Chief Type 4 ([FSC4](#)) or Type 3 ([FSC3](#))
- Personnel Time Recorder Type 3 ([PTRC3](#))
- Procurement Unit Leader Type 3 ([PROC3](#))
- Commissary Manager Type 3 ([CMSY3](#)) or Type 4 ([CMSY4](#))

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

**Travel Specialist Type 3 (TRVS3)**  
**General Staff: Finance/Administration Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and [IS-0700.a](#)

**REQUIRED EXPERIENCE**

Completion of PTB as a Travel Specialist Type 3 ([TRVS3](#))

**FINAL EVALUATOR QUALIFICATIONS**

- Finance/Administration Section Chief Type 3 ([FSC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR TRVS3**

- Finance/Administration Section Chief Type 3 ([FSC3](#)) or Type 4 ([FSC4](#))
- Procurement Unit Leader Type 3 ([PROC3](#)) or Type 4 ([PROC4](#))

**TRVS3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Finance/Administration Section Chief Type 4 ([FSC4](#)) or Type 3 ([FSC3](#))
- Procurement Unit Leader Type 3 ([PROC3](#)) or Type 4 ([PROC4](#))

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **APPENDIX C: LOGISTICS SECTION**

# Logistics Section Chief Type 3 (LSC3)

## General Staff: Logistics Section

\* This position is fire specific, but can be used to meet all-hazards qualifications.

### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- ICS-400 Command and General Staff – Complex Incidents
- E0967 NIMS ICS All-Hazards Logistics Section Chief Course

### REQUIRED EXPERIENCE

Incident Commander Type 3 (ICT3) or Type 4 (ICT4)

**OR**

Satisfactory performance as a Supply Unit Leader Type 3 (SPUL3)

**OR**

Satisfactory performance as a Facilities Unit Leader Type 3 (FACL3)

**OR**

Satisfactory performance as a Ground Support Unit Leader Type 3 (GSUL3)

**OR**

Completion of PTB as a Logistics Section Chief Type 4 (LSC4)

### FINAL EVALUATOR QUALIFICATIONS

- Logistics Section Chief Type 3 (LSC3)

**OR**

- Incident Commander Type 3 (ICT3)

### THESE POSITIONS MAINTAIN CURRENCY FOR LSC3

- Logistics Section Chief Type 3 (LSC3) or Type 4 (LSC4)
- Base/Camp Manager Type 3 (BCMG3)
- Equipment Manager Type 3 (EQPM3)
- Facilities Unit Leader Type 3 (FACL3)
- Ground Support Unit Leader Type 3 (GSUL3)
- Ordering Manager Type 3 (ORDM3)
- Receiving/Distribution Manager Type 3 (RCDM3)
- Supply Unit Leader Type 3 (SPUL3)

### LSC3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Logistics Section Chief Type 3 (LSC3) or Type 4 (LSC4)
- Service Branch Director (SVBD)\*
- Support Branch Director (SUBD)\*
- Base/Camp Manager Type 3 (BCMG3)
- Equipment Manager Type 3 (EQPM3)
- Facilities Unit Leader Type 3 (FACL3)
- Ground Support Unit Leader Type 3 (GSUL3)
- Ordering Manager Type 3 (ORDM3)
- Receiving/Distribution Manager Type 3 (RCDM3)
- Supply Unit Leader Type 3 (SPUL3)

### PHYSICAL FITNESS LEVEL

Moderate or home agency requirements

### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Base/Camp Manager Type 3 (BCMG3)**

### **General Staff: Logistics Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, and [IS-0700.a](#)

#### **REQUIRED EXPERIENCE**

Completion of PTB as a Base/Camp Manager Type 3 (**BCMG3**)

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 (**LSC3**)

#### **THESE POSITIONS MAINTAIN CURRENCY FOR BCMG3**

- Logistics Section Chief Type 3 (**LSC3**) or Type 4 (**LSC4**)
- Service Branch Director (**SVBD**)\*
- Support Branch Director (**SUBD**)\*
- Facilities Unit Leader Type 3 (**FACL3**) or Type 4 (**FACL4**)

#### **BCMG3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Logistics Section Chief Type 3 (**LSC3**) or 4 (**LSC4**)
- Facilities Unit Leader Type 3 (**FACL3**) or Type 4 (**FACL4**)

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); [IS-0800.b](#)
- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Communications Unit Leader Type 3 (COML3)**

### **General Staff: Logistics Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- E0969 NIMS ICS All-Hazards Communications Unit Leader

#### **REQUIRED EXPERIENCE**

Satisfactory performance as an Incident Communications Technician ([COMT](#))\*

+

Satisfactory performance as an Incident Communications Center Manager ([INCM](#))

**OR**

Completion of PTB as a Communications Unit Leader Type 3 ([COML3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 ([LSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR COML3**

- Incident Communications Center Manager ([INCM](#))\*
- Incident Communications Technician ([COMT](#))\*

#### **COML3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Service Branch Director ([SVBD](#))\*
- Incident Communications Center Manager ([INCM](#))
- Radio Operator Type 3 ([RADO3](#)) or Type 4 ([RADO4](#))
- Incident Communications Technician ([COMT](#))\*

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Equipment Manager Type 3 (EQPM3)**

### **General Staff: Logistics Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, and [IS-0700.a](#)

#### **REQUIRED EXPERIENCE**

Completion of PTB as an Equipment Manager Type 3 ([EQPM3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 ([LSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR EQPM3**

- Logistics Section Chief Type 3 ([LSC3](#)) or Type 4 ([LSC4](#))
- Ground Support Unit Leader Type 3 ([GSUL3](#)) or Type 4 ([GSUL4](#))
- Service Branch Director ([SVBD](#))\*
- Support Branch Director ([SUBD](#))\*

#### **EQPM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Logistics Section Chief Type 3 ([LSC3](#)) or Type 4 ([LSC4](#))
- Ground Support Unit Leader Type 3 ([GSUL3](#)) or Type 4 ([GSUL4](#))

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State



## **Facilities Unit Leader Type 3 (FACL3)**

### **General Staff: Logistics Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- E0971 NIMS ICS All-Hazards Facilities Unit Leader Course

#### **REQUIRED EXPERIENCE**

Satisfactory performance as a Base/Camp Manager Type 3 ([BCMG3](#)) or Type 4 ([BCMG4](#))

**OR**

Completion of PTB as a Facilities Unit Leader Type 3 ([FACL3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 ([LSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR FACL3**

- Logistics Section Chief Type 3 ([LSC3](#)) or Type 4 ([LSC4](#))
- Base/Camp Manager Type 3 ([BCMG3](#)) or Type 4 ([BCMG4](#))
- Receiving/Distribution Manager Type 3 ([RCDM3](#)) or Type 4 ([RCDM4](#))
- Service Branch Director ([SVBD](#))\*
- Support Branch Director ([SUBD](#))\*

#### **FACL3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Logistics Section Chief Type 3 ([LSC3](#)) or Type 4 ([LSC4](#))
- Base/Camp Manager Type 3 ([BCMG3](#)) or Type ([BCMG4](#))
- Support Branch Director ([SUBD](#))\*

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Food Unit Leader Type 3 (FDUL3)**

### **General Staff: Logistics Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)

#### **REQUIRED EXPERIENCE**

Completion of PTB as a Food Unit Leader Type 3 ([BCMG3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 ([LSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR FDUL3**

None

#### **FDUL3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Service Branch Director ([SVBD](#))\*

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-300 Intermediate ICS for Expanding Incidents
- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Ground Support Unit Leader Type 3 (GSUL3)**

### **General Staff: Logistics Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

#### **REQUIRED EXPERIENCE**

Satisfactory performance as an Equipment Manager Type 3 ([EQPM3](#))

+

Completion of PTB as a Ground Support Unit Leader Type 3 ([GSUL3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 ([LSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR GSUL3**

- Logistics Section Chief Type 3 ([LSC3](#)) or Type 4 ([LSC4](#))
- Equipment Manager Type 3 ([EQPM3](#)) or Type 4 ([EQPM4](#))
- Service Branch Director ([SVBD](#))\*
- Support Branch Director ([SUBD](#))\*

#### **GSUL3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Logistics Section Chief Type 3 ([LSC3](#)) or Type 4 ([LSC4](#))
- Equipment Manager Type 3 ([EQPM3](#)) or Type 4 ([EQPM4](#))
- Support Branch Director ([SUBD](#))\*

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **IT Computer Specialist Type 3 (ITCS3)**

### **General Staff: Logistics Section**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100

#### **REQUIRED EXPERIENCE**

Completion of PTB as a IT Computer Specialist Type 3 ([ITCS3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 ([LSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR ITCS3**

None

#### **ITCS3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- IT Computer Specialist Type 3 ([ITCS3](#))

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Logistics Specialist Type 3 (LOGS3)**

### **General Staff: Logistics Section**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

#### **REQUIRED EXPERIENCE**

Completion of PTB as a Logistics Specialist Type 3 (LOGS3)

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 (LSC3)

#### **THESE POSITIONS MAINTAIN CURRENCY FOR LOGS3**

- Logistics Section Chief Type 3 (LSC3) or Type 4 (LSC4)
- Facilities Unit Leader Type 3 (FACL3) or Type 4 (FACL4)
- Ground Support Unit Leader Type 3 (GSUL3) or Type 4 (GSUL4)
- Supply Unit Leader Type 3 (SPUL3) or Type 4 (SPUL4)

#### **LOGS3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Facilities Unit Leader Type 3 (FACL3) or Type 4 (FACL4)
- Ground Support Unit Leader Type 3 (GSUL3) or Type 4 (GSUL4)
- Supply Unit Leader Type 3 (SPUL3) or Type 4 (SPUL4)

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Medical Unit Leader Type 3 (MEDL3)

### General Staff: Logistics Section

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

#### REQUIRED EXPERIENCE

Current certification as an Emergency Medical Technician (EMT), paramedic, or equivalently qualified emergency medical responder

+

Completion of PTB as a Medical Unit Leader Type 4 (MEDL4)

#### FINAL EVALUATOR QUALIFICATIONS

- Logistics Section Chief Type 3 (LSC3)

#### THESE POSITIONS MAINTAIN CURRENCY FOR MEDL3

None

#### MEDL3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Service Branch Director (SVBD)\*

#### PHYSICAL FITNESS LEVEL

Moderate or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Ordering Manager Type 3 (ORDM3)**

### **General Staff: Logistics Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and [IS-0700.a](#)

#### **REQUIRED EXPERIENCE**

Completion of PTB as a Ordering Manager Type 3 ([ORDM3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 ([LSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR ORDM3**

- Logistics Section Chief Type 3 ([LSC3](#)) or Type 4 ([LSC4](#))
- Receiving/Distribution Manager Type 3 ([RCDM3](#)) or Type 4 ([RCDM4](#))
- Supply Unit Leader Type 3 ([SPUL3](#)) or Type 4 ([SPUL4](#))
- Expanded Dispatch Recorder ([EDRC](#))\*
- Service Branch Director ([SVBD](#))\*
- Support Branch Director ([SUBD](#))\*

#### **ORDM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Logistics Section Chief Type 3 ([LSC3](#)) or Type 4 ([LSC4](#))
- Receiving/Distribution Manager Type 3 ([RCDM3](#)) or Type 4 ([RCDM4](#))
- Supply Unit Leader Type 3 ([SPUL3](#)) or Type 4 ([SPUL4](#))
- Expanded Dispatch Recorder ([EDRC](#))\*

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); IS-0200 and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Radio Operator Type 3 (RADO3)**

### **General Staff: Logistics Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and [IS-0700.a](#)

#### **REQUIRED EXPERIENCE**

Completion of PTB as a Radio Operator Type 3 ([RADO3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 ([LSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR RADO3**

- Communications Unit Leader Type 3 ([COML3](#)) or Type 4 ([COML4](#))
- Aircraft Base Radio Operator ([ABRO](#))\*
- Initial Attack Dispatcher ([IADP](#))\*
- Incident Communications Center Manager ([INCM4](#))\*

#### **RADO3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Communications Unit Leader Type 3 ([COML3](#)) or Type 4 ([COML4](#))
- Aircraft Base Radio Operator ([ABRO](#))\*

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); IS-0200 and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State



## **Receiving/Distribution Manager Type 3 (RCDM3)**

### **General Staff: Logistics Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and [IS-0700.a](#)

#### **REQUIRED EXPERIENCE**

Completion of PTB as a Receiving/Distribution Manager (RCDM)

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 ([LSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR RCDM3**

- Logistics Section Chief Type 3 ([LSC3](#)) or Type 4 ([LSC4](#))
- Ordering Manager Type 3 ([ORDM3](#)) or Type 4 ([ORDM4](#))
- Supply Unit Leader Type 3 ([SPUL3](#)) or Type 4 ([SPUL4](#))
- Service Branch Director ([SVBD](#))\*
- Support Branch Director ([SUBD](#))\*

#### **RCDM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Logistics Section Chief Type 3 ([LSC3](#)) or Type 4 ([LSC4](#))
- Facilities Unit Leader Type 3 ([FACL3](#)) or Type 4 ([FACL4](#))
- Ordering Manager Type 3 ([ORDM3](#)) or Type 4 ([ORDM4](#))
- Supply Unit Leader Type 3 ([SPUL3](#)) or Type 4 ([SPUL4](#))

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); IS-0200 and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Security Manager Type 3 (SECM3)**

### **General Staff: Logistics Section**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, and [IS-0700.a](#)

#### **REQUIRED EXPERIENCE**

Completion of PTB as a Security Manager Type 3 ([SECM3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 ([LSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR SECM3**

None

#### **SECM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

None

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Supply Unit Leader Type 3 (SPUL3)**

### **General Staff: Logistics Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- E0970 NIMS ICS All-Hazards Supply Unit Leader Course

#### **REQUIRED EXPERIENCE**

Satisfactory performance as an Ordering Manager Type 3 ([ORDM3](#))

**OR**

Satisfactory performance as a Receiving/Distribution Manager Type 3 ([RCDM3](#))

**OR**

Completion of PTB as a Supply Unit Leader Type 3 ([SPUL3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Logistics Section Chief Type 3 ([LSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR SPUL3**

- Logistics Section Chief Type 3 ([LSC3](#)) or Type 4 ([LSC4](#))
- Ordering Manager Type 3 ([ORDM3](#)) or Type 4 ([ORDM4](#))
- Receiving/Distribution Manager Type 3 ([RCDM3](#)) or Type 4 ([RCDM4](#))
- Service Branch Director ([SVBD](#))\*
- Support Branch Director ([SUBD](#))\*

#### **SPUL3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Logistics Section Chief Type 3 ([LSC3](#)) or Type 4 ([LSC4](#))
- Ordering Manager Type 3 ([ORDM3](#)) or Type 4 ([ORDM4](#))
- Receiving/Distribution Manager Type 3 ([RCDM3](#)) or Type 4 ([RCDM4](#))
- Support Branch Director ([SUBD](#))\*

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **APPENDIX D: OPERATIONS SECTION**

# Operations Section Chief Type 3 (OSC3)

## General Staff: Operations Section

\* This position is fire specific, but can be used to meet all-hazards qualifications.

### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- ICS-400 Command and General Staff – Complex Incidents
- E0958 NIMS ICS All-Hazards Operations Section Chief Course

### REQUIRED EXPERIENCE

Satisfactory performance as an Incident Commander Type 3 (ICT3) or Type 4 (ICT4)

**OR**

Satisfactory performance as a Division/Group Supervisor Type 3 (DIVS3) or Type 4 (DIVS4)

**OR**

Completion of PTB as an Operations Section Chief Type 3 (OSC3)

### FINAL EVALUATOR QUALIFICATIONS

- Incident Commander Type 3 (ICT3)

### THESE POSITIONS MAINTAIN CURRENCY FOR OSC3

- Incident Commander Type 3 (ICT3) or Type 4 (ICT4)
- Operations Section Chief Type 3 (OSC3) or Type 4 (OSC4)
- Operations Branch Director (OPBD)\*
- Division/Group Supervisor Type 3 (DIVS3) or Type 4 (DIVS4)
- Safety Officer Type 3 (SOF30) or Type 4 (SOF4)
- Any Type 3 or Type 4 Strike Team Leader (STCR, STEQ, STEN)
- Structure Protection Specialist (STPS)\*
- Task Force Leader Type 3 (TFLD3) or Type 4 (TFLD4)

### OSC3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Incident Commander Type 3 (ICT3) or Type 4 (ICT4)
- Operations Section Chief Type 3 (OSC3) or Type 4 (OSC4)
- Operations Branch Director (OPBD)\*
- Division/Group Supervisor Type 3 (DIVS3) or Type 4 (DIVS4)
- Any Type 3 or Type 4 Single Resource Boss
- Any Type 3 or Type 4 Strike Team Leader (STCR, STEQ, STEN)
- Safety Officer Type 3 (SOF30) or Type 4 (SOF4)
- Strategic Operational Planner (SOPL)\*
- Structure Protection Specialist (STPS)\*
- Task Force Leader Type 3 (TFLD3) or Type 4 (TFLD4)

### PHYSICAL FITNESS LEVEL

Moderate or home agency requirements

### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- Additional management, leadership, and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Division/Group Supervisor Type 3 (DIVS3)**

### **General Staff: Operations Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- E0960 NIMS ICS All-Hazards Division/Group Supervisor Course

#### **REQUIRED EXPERIENCE**

Satisfactory performance as an Incident Commander Type 4 (ICT4)

**OR**

Satisfactory performance as a Division/Group Supervisor Type 4 (DIVS4)

+

Satisfactory performance as a Task Force Leader Type 4 (TFLD4)

**OR**

Satisfactory performance as a Division/Group Supervisor Type 4 (DIVS4)

+

Satisfactory performance in any two Strike Team Leader positions (one must be [STCR](#) or [STEN](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Operations Section Chief Type 3 ([OSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR DIVS3**

- Incident Commander Type 4 (ICT4)
- Operations Section Chief Type 4 ([OSC4](#))
- Operations Branch Director ([OPBD](#))\*
- Task Force Leader Type 4 (TFLD4)
- Any Strike Team Leader Type 4 ([STCR4](#), [STEQ4](#), [STEN4](#))
- Air Tactical Group Supervisor ([ATGS](#))\*
- Safety Officer Type 3 ([SOF3](#))

#### **DIVS3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Incident Commander Type 4 (ICT4)
- Operations Branch Director ([OPBD](#))\*
- Operations Section Chief Type 4 ([OSC4](#))
- Task Force Leader Type 4 (TFLD4)
- Safety Officer Type 4 ([SOF4](#))

#### **PHYSICAL FITNESS LEVEL**

Arduous or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Single Resource Boss Type 3 (SRB3)

### General Staff: Operations Section

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### REQUIRED TRAINING

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and IS-0200

#### REQUIRED EXPERIENCE

Any Single Resource Boss Type 3 or Type 4 ([CRWB](#), [HEQB](#), [ENGB](#), [FELB](#), [FIRB](#), except for [HMGB\\*](#))

**OR**

Completion of PTB as a Single Resource Boss Type 3 ([SRB3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Division/Group Supervisor Type 3 ([DIVS3](#))
- OR**
- Type 3 Strike Team Leader of that resource type
- OR**
- Task Force Leader Type 3 ([TFLD3](#))
- OR**
- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR SRB3

- Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))
- Operations Section Chief Type 3 ([OSC3](#)) or Type 4 ([OSC4](#))
- Division/Group Supervisor Type 3 ([DIVS3](#)) or Type 4 ([DIVS4](#))
- Safety Officer Type 3 ([SOF30](#)) or Type 4 ([SOF4](#))
- Any Type 3 or Type 4 Strike Team Leader ([STCR](#), [STEQ](#), [STEN](#))
- Task Force Leader Type 3 ([TFLD3](#)) or Type 4 ([TFLD4](#))
- Crew Representative ([CREP](#))\*

#### SRB3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))
- Operations Section Chief Type 3 ([OSC3](#)) or Type 4 ([OSC4](#))
- Crew Representative ([CREP](#))\*
- Firefighter ([FFT](#))\*
- Any Single Resource Boss Type 3 or Type 4 ([CRWB](#), [HEQB](#), [ENGB](#), [FELB](#), [FIRB](#), except for [HMGB\\*](#))
- Strike Team Leader Crew Type 3 ([STCR3](#)) or Type 4 ([STCR4](#))

#### PHYSICAL FITNESS LEVEL

Arduous or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Strike Team Leader Crew Type 3 (STCR3)

### General Staff: Operations Section

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

#### REQUIRED EXPERIENCE

Satisfactory performance as an Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))

**OR**

Completion of PTB as a Strike Team Leader Type 3 ([STCR3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Division/Group Supervisor Type 3 ([DIVS3](#))
- OR**
- Strike Team Leader Type 3 ([STCR3](#)) of that resource type
- OR**
- Task Force Leader Type 3 ([TFLD3](#))
- OR**
- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR STCR3

- Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))
- Operations Section Chief Type 4 ([OSC4](#))
- Safety Officer Type 3 ([SOFR3](#)) or Type 4 ([SOFR4](#))
- Division/Group Supervisor Type 3 ([DIVS3](#)) or Type 4 ([DIVS4](#))
- Prescribed Fire Burn Boss ([RXB](#))\*
- Crew Boss, Single Resource ([CRWB](#))\*
- Safety Officer Type 3 ([SOFR3](#)) or Type 4 ([SOFR4](#))
- Any Strike Team Leader Type 3 or Type 4 ([STEQ3](#), [STEQ4](#), [STEN3](#), [STEN4](#))
- Structure Protection Specialist ([STPS](#))\*
- Task Force Leader Type 3 ([TFLD3](#)) or Type 4 ([TFLD4](#))

#### STCR3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))
- Operations Section Chief Type 4 ([OSC4](#))
- Division/Group Supervisor Type 3 ([DIVS3](#)) or Type 4 ([DIVS4](#))
- Safety Officer Type 3 ([SOFR3](#)) or Type 4 ([SOFR4](#))
- Any Strike Team Leader Type 3 or Type 4 ([STEQ3](#), [STEQ4](#), [STEN3](#), [STEN4](#))
- Task Force Leader Type 3 ([TFLD3](#)) or Type 4 ([TFLD4](#))
- Firefighter ([FFT](#))\*

#### PHYSICAL FITNESS LEVEL

Arduous or home agency requirements



## **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

Note: The Task Force Leader (**TFLD**) and Strike Team Leader (**STCR**, **STEQ**, **STEN**) PTB are combined. However, the positions are not combined. Strike Team Leader tasks are completed only once. The required experience for **TFLD** must be met before completing additional **TFLD** tasks.

## Strike Team Leader Engine Type 3 (STEN3)

### General Staff: Operations Section

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

#### REQUIRED EXPERIENCE

Satisfactory performance as an Incident Commander Type 3 (ICT3) or Type 4 (ICT4)

**OR**

Completion of PTB as a Strike Team Leader Engine Type 3 (STEN3)

#### FINAL EVALUATOR QUALIFICATIONS

- Division/Group Supervisor Type 3 (DIVS3)  
**OR**
- Strike Team Leader Type 3 (STCR3) of that resource type  
**OR**
- Task Force Leader Type 3 (TFLD3)  
**OR**
- Operations Section Chief Type 3 (OSC3)

#### THESE POSITIONS MAINTAIN CURRENCY FOR STCR3

- Incident Commander Type 3 (ICT3) or Type 4 (ICT4)
- Operations Section Chief Type 3 (OSC3) or Type 4 (OSC4)
- Safety Officer Type 3 (SOFR3) or Type 4 (SOFR4)
- Division/Group Supervisor Type 3 (DIVS3) or Type 4 (DIVS4)
- Prescribed Fire Burn Boss (RXB)\*
- Engine Boss, Single Resource Type 3 (ENGB3) or Type 4 (ENGB4)
- Safety Officer Type 3 (SOFR3) or Type 4 (SOFR4)
- Any Strike Team Leader Type 3 or Type 4 (STCR3, STCR4, STEQ3, STEQ4)
- Structure Protection Specialist (STPS)\*
- Task Force Leader Type 3 (TFLD3) or Type 4 (TFLD4)

#### STCR3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Incident Commander Type 3 (ICT3) or Type 4 (ICT4)
- Operations Section Chief Type 3 (OSC3) or Type 4 (OSC4)
- Safety Officer Type 3 (SOFR3) or Type 4 (SOFR4)
- Division/Group Supervisor Type 3 (DIVS3) or Type 4 (DIVS4)
- Engine Boss, Single Resource Type 3 (ENGB3) or Type 4 (ENGB4)
- Any Strike Team Leader Type 3 or Type 4 (STCR3, STCR4, STEQ3, STEQ4)
- Task Force Leader Type 3 (TFLD3) or Type 4 (TFLD4)
- Firefighter (FFT)\*

#### PHYSICAL FITNESS LEVEL

Moderate or home agency requirements

## **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Strike Team Leader Heavy Equipment Type 3 (STEQ3)

### General Staff: Operations Section

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

#### REQUIRED EXPERIENCE

Satisfactory performance as an Incident Commander Type 3 (ICT3) or Type 4 (ICT4)

**OR**

Completion of PTB as a Strike Team Leader Heavy Equipment Type 3 (STEQ3)

#### FINAL EVALUATOR QUALIFICATIONS

- Division/Group Supervisor Type 3 (DIVS3)
- OR**
- Strike Team Leader Type 3 (STCR3) of that resource type
- OR**
- Task Force Leader Type 3 (TFLD3)
- OR**
- Operations Section Chief Type 3 (OSC3)

#### THESE POSITIONS MAINTAIN CURRENCY FOR STCR3

- Incident Commander Type 3 (ICT3) or Type 4 (ICT4)
- Operations Section Chief Type 3 (OSC3) or Type 4 (OSC4)
- Safety Officer Type 3 (SOFR3) or Type 4 (SOFR4)
- Division/Group Supervisor Type 3 (DIVS3) or Type 4 (DIVS4)
- Any Strike Team Leader Type 3 or Type 4 (STCR3, STCR4, STEN3, STEN4)
- Heavy Equipment Boss, Single Resource (HEQB)\*
- Structure Protection Specialist (STPS)\*
- Task Force Leader Type 3 (TFLD3) or Type 4 (TFLD4)

#### STCR3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Incident Commander Type 3 (ICT3) or Type 4 (ICT4)
- Operations Section Chief Type 3 (OSC3) or Type 4 (OSC4)
- Safety Officer Type 3 (SOFR3) or Type 4 (SOFR4)
- Division/Group Supervisor Type 3 (DIVS3) or Type 4 (DIVS4)
- Task Force Leader Type 3 (TFLD3) or Type 4 (TFLD4)
- Heavy Equipment Boss, Single Resource (HEQB)\*
- Firefighter (FFT)\*

#### PHYSICAL FITNESS LEVEL

Moderate or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Task Force Leader Type 3 (TFLD3)**

### **General Staff: Operations Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

#### **REQUIRED EXPERIENCE**

Satisfactory performance as an Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))

**OR**

Satisfactory performance as any Strike Team Leader Type 3 ([STCR3](#), [STEQ3](#), [STEN3](#)) or Type 4 ([STCR4](#), [STEQ4](#), [STEN4](#))

+

Completion of PTB as a Task Force Leader Type 3 ([TFLD3](#)) or Type 4 ([TFLD4](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Division/Group Supervisor Type 3 ([DIVS3](#))
- OR**
- Task Force Leader Type 3 ([TFLD3](#))
- OR**
- Operations Section Chief Type 3 ([OSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR TFLD3**

- Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))
- Operations Section Chief Type 3 ([OSC3](#)) or Type 4 ([OSC4](#))
- Safety Officer Type 3 ([SOFR3](#)) or Type 4 ([SOFR4](#))
- Division/Group Supervisor Type 3 ([DIVS3](#)) or Type 4 ([DIVS4](#))
- Any Strike Team Leader Type 3 or Type 4 ([STCR3](#), [STCR4](#), [STEQ3](#), [STEQ4](#), [STEN3](#), [STEN4](#))
- Prescribed Fire Burn Boss ([RXB](#))\*
- Structure Protection Specialist ([STPS](#))\*

#### **TFLD3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))
- Operations Section Chief Type 3 ([OSC3](#)) or Type 4 ([OSC4](#))
- Safety Officer Type 3 ([SOFR3](#)) or Type 4 ([SOFR4](#))
- Division/Group Supervisor Type 3 ([DIVS3](#)) or Type 4 ([DIVS4](#))
- Any Strike Team Leader Type 3 or Type 4 ([STCR3](#), [STCR4](#), [STEQ3](#), [STEQ4](#), [STEN3](#), [STEN4](#))
- Any Single Resource Boss Type 3 or Type 4 ([CRWB](#), [HEQB](#), [ENGB](#), [FELB](#), [FIRB](#), except for [HMGB](#)\*)
- Firefighter ([FFT](#))\*

#### **PHYSICAL FITNESS LEVEL**

Arduous or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Air Operations Branch Director Type 3 (AOBD3)**

### **General Staff: Operations Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- ICS-400 Command and General Staff – Complex Incidents

#### **REQUIRED EXPERIENCE**

Satisfactory performance as an Air Support Group Supervisor ([ASGS](#))\*

+

Completion of PTB as an Air Operations Branch Director ([AOBD](#)) Type 3 ([AOBD3](#)) or Type 4 ([AOBD4](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Air Operations Branch Director Type 3 ([AOBD3](#))
- OR**
- Operations Section Chief Type 3 ([OSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR AOBD3**

- Area Command Aviation Coordinator ([ACAC](#))\*
- Air Support Group Supervisor ([ASGS](#))\*

#### **AOBD3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Area Command Aviation Coordinator ([ACAC](#))\*
- Air Support Group Supervisor ([ASGS](#))\*
- Helibase Manager Type 1 (6 or more helicopters) ([HEB1](#))\*
- Helibase Manager Type 2 (1-5 helicopters) ([HEB2](#))\*
- Helicopter Manager, Single Resource ([HMGB](#))\*

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Helibase Manager Type 3 (HEB3)**

### **General Staff: Operations Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

#### **REQUIRED EXPERIENCE**

Satisfactory performance as a Helicopter Manager, Single Resource (HMGB)\*

+

Completion of PTB as a Helibase Manager Type 3 (HEB3)

#### **FINAL EVALUATOR QUALIFICATIONS**

- Air Operations Branch Director Type 3 (AOBD3)

**OR**

- Operations Section Chief Type 3 (OSC3)

#### **THESE POSITIONS MAINTAIN CURRENCY FOR HEB3**

- Air Operations Branch Director Type 3 (AOBD3)
- Air Support Group Supervisor (ASGS)\*
- Helibase Manager Type 1 (HEB1) or Type 2 (HEB2)\*
- Helicopter Manager, Single Resource (HMGB)\*

#### **HEB3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Aircraft Base Radio Operator (ABRO)\*
- Deck Coordinator (DECK)\*
- Helibase Manager Type 1 (HEB1) or Type 2 (HEB2)\*
- Helicopter Crewmember (HECM)\*
- Helicopter Manager, Single Resource (HMGB)\*
- Takeoff and Landing Coordinator (TOLC)\*

#### **PHYSICAL FITNESS LEVEL**

Light or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## IA Branch Director Type 3 (IABD3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100
- [IS-403 Introduction to Individual Assistance \(DF-103\)](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- E0166 Hazard Mitigation: Preliminary Damage Assessment Specialist Qualifying Course
- E0321 Management of Individual Assistance

#### REQUIRED EXPERIENCE

Satisfactory performance as an Operations Specialist Type 3 ([OPSS3](#)) with assigned duties of IA Branch Director Type 3 ([IABD3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as an Individual Assistance PDA Specialist Type 3 ([IPDA3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR IFHS3

- Operations Section Chief Type 3 ([OSC3](#))
- Individual Assistance PDA Specialist Type 3 ([IPDA3](#))
- Liaison Officer Type 3 ([LOFR3](#))
- Procurement Unit Leader Type 3 ([PROC3](#))

#### IFHS3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Operations Section Chief Type 3 ([OSC3](#))
- Individual Assistance PDA Specialist Type 3 ([IPDA3](#))
- Liaison Officer Type 3 ([LOFR3](#))
- Procurement Unit Leader Type 3 ([PROC3](#))

#### PHYSICAL FITNESS LEVEL

Light or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- Basic knowledge of Individual Assistance programs, 44 CFR 206, Subpart D, and the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended.
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State
- ICS-300 Intermediate ICS for Expanding Incidents



## **Individual Assistance PDA Specialist Type 3 (IPDS3)**

### **General Staff: Operations Section**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100
- E0166 Hazard Mitigation: Preliminary Damage Assessment Specialist Qualifying Course

#### **REQUIRED EXPERIENCE**

Satisfactory performance as an Operations Section Chief Type 3 ([OSC3](#))

**OR**

Satisfactory performance as an Operations Specialist Type 3 ([OPSS3](#)) with assigned duties of Individual Assistance PDA Specialist Type 3 ([IPDS3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as an Individual Assistance PDA Specialist Type 3 ([IPDS3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- IA Branch Chief ([IABD](#))

**OR**

- Operations Section Chief Type 3 ([OSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR IPDS3**

- IA Branch Director ([IABD3](#))
- Operations Section Chief Type 3 ([OSC3](#))
- Operations Specialist Type 3 ([OPSS3](#)) with assigned duties of Individual Assistance PDA Specialist Type 3 ([IPDS3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### **IPDS3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- IA Branch Director ([IABD3](#))
- Operations Section Chief Type 3 ([OSC3](#))
- Operations Specialist Type 3 ([OPSS3](#)) with assigned duties of Individual Assistance PDA Specialist Type 3 ([IPDS3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### **PHYSICAL FITNESS LEVEL**

Light or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- Basic knowledge of Individual Assistance programs, 44 CFR 206, Subpart D, and the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended.
- [National Incident Management System \(NIMS\) courses](#); IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

**Investigator Type 3 (INV3)**  
**General Staff: Operations Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and [IS-0700.a](#)

**REQUIRED EXPERIENCE**

Satisfactory performance of an Investigation Team Member Type 3 ([INTM3](#))

+

Completion of PTB as an Investigator Type 3 ([INV3](#))

**FINAL EVALUATOR QUALIFICATIONS**

- Operations Section Chief Type 3 ([OSC3](#)) **OR** Incident Commander Type 3 ([IC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR INV3**

None

**INV3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

None

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); IS-0200 and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Investigation Team Member Type 3 (INTM3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100

#### REQUIRED EXPERIENCE

Completion of PTB as an Investigation Team Member Type 3 ([INTM3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Operations Section Chief Type 3 ([OSC3](#)) OR Incident Commander Type 3 ([IC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR INTM3

None

#### INTM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

None

#### PHYSICAL FITNESS LEVEL

Light or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Mass Care Group Supervisor Type 3 (C3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- [IS-10.a Animals in Disasters: Awareness and Preparedness](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Red Cross National Shelter System (NSS) Training
- Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM

#### REQUIRED EXPERIENCE

Satisfactory performance as an Operations Section Chief Type 3 ([OSC3](#))

**OR**

Satisfactory performance as an Operations Specialist Type 3 ([OPSS3](#)) with assigned duties of Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Coordinator Type 3 ([MCC3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCC3

- Operations Section Chief Type 3 ([OSC3](#))
- Operations Specialist Type 3 ([OPSS3](#)) with assigned duties of Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCC3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Operations Section Chief Type 3 ([OSC3](#))
- Operations Specialist Type 3 ([OPSS3](#)) with assigned duties of Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Light or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Mass Care Shelter Manager Type 3 (SHM3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and IS-0200
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Red Cross National Shelter System (NSS) Training
- Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM

#### REQUIRED EXPERIENCE

Satisfactory performance as a Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Shelter Manager Type 3 ([MCSHM3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Mass Care Coordinator Type 3 ([MCC3](#))
- OR**
- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCSHM3

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCSHM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Moderate or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Mass Care Feeding Operations Manager Type 3 (FOM3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and IS-0200
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Red Cross National Shelter System (NSS) Training
- State Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM

#### REQUIRED EXPERIENCE

Satisfactory performance as a Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Feeding Operations Manager Type 3 ([MCFOM3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Mass Care Coordinator Type 3 ([MCC3](#))
- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCFOM3

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCFOM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Moderate or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Mass Care Bulk Distribution Manager Type 3 (BDM3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Red Cross National Shelter System (NSS) Training
- Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM

#### REQUIRED EXPERIENCE

Satisfactory performance as a Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Bulk Distribution Manager Type 3 ([MCBDM3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Mass Care Coordinator Type 3 ([MCC3](#))
- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCBDM3

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCBDM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Moderate or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Mass Care Family Reunification Manager Type 3 (FRM3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Red Cross National Shelter System (NSS) Training
- Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM

#### REQUIRED EXPERIENCE

Satisfactory performance as a Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Family Reunification Manager Type 3 ([MCFRM3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCFRM3

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCFRM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Light or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State



## Mass Care Human Services Manager Type 3 (HSM3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Red Cross National Shelter System (NSS) Training
- Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM

#### REQUIRED EXPERIENCE

Satisfactory performance as a Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Human Services Manager Type 3 ([MCHSM3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Mass Care Coordinator Type 3 ([MCC3](#))
- OR**
- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCHSM3

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCHSM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Light or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Mass Care Transportation Manager Type 3 (TM3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Red Cross National Shelter System (NSS) Training
- Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM

#### REQUIRED EXPERIENCE

Satisfactory performance as a Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Transportation Manager Type 3 ([MCTM3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCTM3

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCTM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Moderate or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Mass Care Veterinary Services Manager Type 3 (VSM3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and IS-0200
- [IS-10.a Animals in Disasters: Awareness and Preparedness](#)
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Red Cross National Shelter System (NSS) Training
- Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM

#### REQUIRED EXPERIENCE

Satisfactory performance as a Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Veterinary Services Manager Type 3 ([MCVSM3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Mass Care Coordinator Type 3 ([MCC3](#))
- OR**
- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCVSM3

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCVSM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Moderate or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); [IS-0700.a](#) and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Mass Care Animal Control Liaison Type 3 (ACL3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and IS-0200
- [IS-10.a Animals in Disasters: Awareness and Preparedness](#)
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Red Cross National Shelter System (NSS) Training
- Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM

#### REQUIRED EXPERIENCE

Satisfactory performance as a Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Animal Control Liaison Type 3 ([MCACL3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Mass Care Coordinator Type 3 ([MCC3](#))
- OR**
- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCACL3

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCACL3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Light or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); [IS-0700.a](#) and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Mass Care Pet Shelter Manager Type 3 (PSM3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and IS-0200
- [IS-10.a Animals in Disasters: Awareness and Preparedness](#)
- [IS-11.A: Animals in Disasters: Community Planning](#)
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)

#### REQUIRED EXPERIENCE

Satisfactory performance as a Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Pet Shelter Manager Type 3 ([MCPSM3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCPSM3

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCPSM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Moderate or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); [IS-0700.a](#) and [IS-0800.b](#)
- [IS-111.A: Livestock in Disasters](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Mass Care Donations Manager Type 3 (DM3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and IS-0200
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Red Cross National Shelter System (NSS) Training
- Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM

#### REQUIRED EXPERIENCE

Satisfactory performance as a Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Donations Manager Type 3 ([MCDM3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Mass Care Coordinator Type 3 ([MCC3](#))
- OR**
- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCDM3

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCDM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Moderate or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); [IS-0700.a](#) and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Mass Care Volunteer Manager Type 3 (VM3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and IS-0200
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Red Cross National Shelter System (NSS) Training
- Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM

#### REQUIRED EXPERIENCE

Satisfactory performance as a Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Volunteer Manager Type 3 ([MCVM3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

- Liaison Officer Type 3 ([LOFR3](#))

**OR**

- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCVM3

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCVM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Light or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); [IS-0700.a](#) and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## Mass Care Recovery Liaison Type 3 (RL3)

### General Staff: Operations Section

#### REQUIRED TRAINING / CERTIFICATIONS

- [National Incident Management System \(NIMS\) courses](#); IS-0100
- [IS-368 Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations](#)
- [IS-701.A NIMS Multiagency Coordination System \(MACS\) Course](#)
- [IS-806 Emergency Support Function \(ESF\) #6 – Mass Care, Emergency Assistance, Housing, and Human Services](#)
- G108 Community Mass Care and Emergency Assistance
- G288 Local Volunteer and Donations Management
- Red Cross National Shelter System (NSS) Training
- Emergency Operations Center (EOC) procedures as specified by the Authority Having Jurisdiction (AHJ) or Alaska DHS&EM

#### REQUIRED EXPERIENCE

Satisfactory performance as a Mass Care Coordinator Type 3 ([MCC3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as a Mass Care Recovery Liaison Type 3 ([MCRL3](#))

#### FINAL EVALUATOR QUALIFICATIONS

- Mass Care Coordinator Type 3 ([MCC3](#))
- OR**
- Liaison Officer Type 3 ([LOFR3](#))
- OR**
- Operations Section Chief Type 3 ([OSC3](#))

#### THESE POSITIONS MAINTAIN CURRENCY FOR MCRL3

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### MCRL3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED

- Mass Care Coordinator Type 3 ([MCC3](#))
- Liaison Officer Type 3 ([LOFR3](#))

#### PHYSICAL FITNESS LEVEL

Light or home agency requirements

#### OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

- [National Incident Management System \(NIMS\) courses](#); IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State



## **Operations Specialist Type 3 (OPSS3)**

### **General Staff: Operations Section**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200 and [IS-0700.a](#)

#### **REQUIRED EXPERIENCE**

Completion of PTB as an Operations Specialist Type 3 ([OPSS3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR OPSS3**

- Operations Section Chief Type 3 ([OSC3](#)) or Type 4 ([OSC4](#))
- Operations Specialist Type 3 ([OPSS3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Operations Section Chief Type 3 ([OSC3](#))

#### **OPSS3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Operations Section Chief Type 3 ([OSC3](#)) or Type 4 ([OSC4](#))
- Operations Specialist Type 3 ([OPSS3](#))

#### **PHYSICAL FITNESS LEVEL**

Light or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **PA Branch Director Type 3 (PABD3)**

### **General Staff: Operations Section**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100
- [IS-0634, Introduction to FEMA's Public Assistance Program](#)
- E0202 Debris Management Planning for State, Tribal, and Local Officials
- E0376 State Public Assistance Operations

#### **REQUIRED EXPERIENCE**

Satisfactory performance as an Operations Specialist Type 3 ([OPSS3](#)) with assigned duties of PA Branch Director Type 3 ([PABD3](#))

**OR**

Satisfactory performance as a Liaison Officer Type 3 ([LOFR3](#))

**OR**

Completion of PTB as an Public Assistance Project Specialist Type 3 ([PAPS3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- PA Branch Director Type 3 ([PABD3](#))
- Operations Section Chief Type 3 ([OSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR IFHS3**

- Operations Section Chief Type 3 ([OSC3](#))
- Public Assistance Project Specialist Type 3 ([PAPS3](#))
- Liaison Officer Type 3 ([LOFR3](#))
- Procurement Unit Leader Type 3 ([PROC3](#))

#### **IFHS3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Operations Section Chief Type 3 ([OSC3](#))
- Public Assistance Project Specialist Type 3 ([PAPS3](#))
- Liaison Officer Type 3 ([LOFR3](#))
- Procurement Unit Leader Type 3 ([PROC3](#))

#### **PHYSICAL FITNESS LEVEL**

Light or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State
- ICS-300 Intermediate ICS for Expanding Incidents

## **Public Assistance Project Specialist Type 3 (PAPS3)**

### **General Staff: Operations Section**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100
- E0381, Project Specialist

#### **REQUIRED EXPERIENCE**

- Satisfactory performance as an Operations Specialist Type 3 ([OPSS3](#))
- **OR**
- Completion of PTB as an Public Assistance Project Specialist Type 3 ([PAPS3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Operations Section Chief Type 3 ([OSC3](#)) or PA Branch Chief ([PABD3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR PAPS3**

- None

#### **PAPS3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- None

#### **PHYSICAL FITNESS LEVEL**

Light or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Public Assistance Debris Specialist Type 3 (PADS3)**

### **General Staff: Operations Section**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100
- [IS-632.A: Introduction to Debris Operations](#)
- E0202 Debris Management Planning for State, Tribal, and Local Officials

#### **REQUIRED EXPERIENCE**

- Satisfactory performance as an Operations Specialist Type 3 ([OPSS3](#))  
**OR**
- Satisfactory performance as an Public Assistance Project Specialist Type 3 ([PAPS3](#))  
**OR**
- Completion of PTB as an Public Assistance Debris Specialist Type 3 ([PADS3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Operations Section Chief Type 3 ([OSC3](#)) or PA Branch Chief ([PABD3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR PADS3**

- None

#### **PADS3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- None

#### **PHYSICAL FITNESS LEVEL**

Arduous or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Staging Area Manager Type 3 (STAM3)**

### **General Staff: Operations Section**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200 and [IS-0700.a](#)

#### **REQUIRED EXPERIENCE**

Satisfactory performance as an Operations Specialist Type 3 ([OPSS3](#))

**OR**

Completion of PTB as a Staging Area Manager Type 3 ([STAM3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Division/Group Supervisor Type 3 ([DIVS3](#)) or Type 4 ([DIVS4](#))

**OR**

- Operations Section Chief Type 3 ([OSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR STAM3**

- Operations Section Chief Type 3 ([OSC3](#))
- Operations Specialist Type 3 ([OPSS3](#))

#### **STAM3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Operations Section Chief Type 3 ([OSC3](#)) or Type 4 ([OSC4](#))
- Operations Specialist Type 3 ([OPSS3](#))

#### **PHYSICAL FITNESS LEVEL**

Moderate or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State
-

## **APPENDIX E: PLANNING SECTION**

## **Planning Section Chief Type 3 (PSC3)**

### **General Staff: Planning Section**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- ICS-400 Command and General Staff – Complex Incidents
- E0962 NIMS ICS All-Hazards Planning Section Chief Course

#### **REQUIRED EXPERIENCE**

Completion of PTB as a Planning Section Chief Type 3 ([PSC3](#))

**AND**

Satisfactory performance as a Situation Unit Leader Type 3 ([SITL3](#)) or Type 4 ([SITL4](#))

+

Satisfactory performance as a Resources Unit Leader Type 3 ([RESL3](#)) or Type 4 ([RESL4](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Planning Section Chief Type 3 ([PSC3](#))
- OR**
- Incident Commander Type 3 ([ICT3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR PSC3**

- Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))
- Planning Section Chief Type 3 ([PSC3](#)) or Type 4 ([PSC4](#))

#### **PSC3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))
- Planning Section Chief Type 3 ([PSC3](#)) or Type 4 ([PSC4](#))
- Resources Unit Leader Type 3 ([RESL3](#)) or Type 4 ([RESL4](#))
- Situation Unit Leader Type 3 ([SITL3](#)) or Type 4 ([SITL4](#))
- Status/Check-In Recorder Type 3 ([SCKN3](#)) or Type 4 ([SCKN4](#))

#### **PHYSICAL FITNESS LEVEL**

Light or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Demobilization Unit Leader Type 3 (DMOB3)**

### **General Staff: Planning Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)

#### **REQUIRED EXPERIENCE**

Satisfactory performance as a Resources Unit Leader Type 3 ([RESL3](#)) or Type 4 ([RESL4](#))

+

Completion of PTB as a Demobilization Unit Leader Type 3 ([DMOB3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Planning Section Chief Type 3 ([PSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR DMOB3**

- Planning Section Chief Type 3 ([PSC3](#)) or Type 4 ([PSC4](#))
- Resources Unit Leader Type 3 ([RESL3](#)) or Type 4 ([RESL4](#))
- Expanded Dispatch Support Dispatcher ([EDSD](#))\*

#### **DMOB3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Planning Section Chief Type 3 ([PSC3](#)) or Type 4 ([PSC4](#))
- Resources Unit Leader Type 3 ([RESL3](#)) or Type 4 ([RESL4](#))
- Status/Check-In Recorder Type 3 ([SCKN3](#)) or Type 4 ([SCKN4](#))

#### **PHYSICAL FITNESS LEVEL**

Light or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-300 Intermediate ICS for Expanding Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State



**Documentation Unit Leader Type 3 (DOCL3)**  
**General Staff: Planning Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

**REQUIRED EXPERIENCE**

Completion of PTB as a Documentation Unit Leader Type 3 ([DOCL3](#))

**FINAL EVALUATOR QUALIFICATIONS**

- Planning Section Chief Type 3 ([PSC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR DOCL3**

- Planning Section Chief Type 3 ([PSC3](#)) or Type 4 ([PSC4](#))

**DOCL3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

None

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Resources Unit Leader Type 3 (RESL3)**

### **General Staff: Planning Section**

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- E0965 NIMS ICS All-Hazards Resources Unit Leader Course

#### **REQUIRED EXPERIENCE**

Satisfactory performance as a Status/Check-In Recorder Type 3 ([SCKN3](#)) or Type 4 ([SCKN4](#))

+

Completion of PTB as a Resources Unit Leader Type 3 ([RESL3](#)) or Type 4 ([RESL4](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Planning Section Chief Type 3 ([PSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR RESL3**

- Planning Section Chief Type 3 ([PSC3](#)) or Type 4 ([PSC4](#))
- Demobilization Unit Leader Type 3 ([DMOB3](#)) or Type 4 ([DMOB4](#))
- Status/Check-In Recorder Type 3 ([SCKN3](#)) or Type 4 ([SCKN4](#))

#### **RESL3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Planning Section Chief Type 3 ([PSC3](#)) or Type 4 ([PSC4](#))
- Demobilization Unit Leader Type 3 ([DMOB3](#)) or Type 4 ([DMOB4](#))
- Status/Check-In Recorder Type 3 ([SCKN3](#)) or Type 4 ([SCKN4](#))

#### **PHYSICAL FITNESS LEVEL**

Light or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **Situation Unit Leader Type 3 (SITL3)**

### **General Staff: Planning Section**

\* This position is fire specific, but can be used to meet all-hazards qualifications.

#### **REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- E0964 NIMS ICS All-Hazards Situation Unit Leader Course

#### **REQUIRED EXPERIENCE**

Satisfactory performance as an Incident Commander Type 3 ([ICT3](#)) or Type 4 ([ICT4](#))

**OR**

Satisfactory performance as a Planning Section Chief Type 4 ([PSC4](#))

**OR**

Resources Unit Leader Type 3 ([RESL3](#)) or Type 4 ([RESL4](#))

**OR**

Completion of PTB as a Situation Unit Leader Type 3 ([SITL3](#))

#### **FINAL EVALUATOR QUALIFICATIONS**

- Planning Section Chief Type 3 ([PSC3](#))

#### **THESE POSITIONS MAINTAIN CURRENCY FOR SITL3**

- Planning Section Chief Type 3 ([PSC3](#)) or Type 4 ([PSC4](#))
- Field Observer ([FOBS](#))\*

#### **SITL3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Planning Section Chief Type 3 ([PSC3](#)) or Type 4 ([PSC4](#))
- Display Processor Type 3 ([DPRO3](#)) or Type 4 ([DPRO4](#))

#### **PHYSICAL FITNESS LEVEL**

Light or home agency requirements

#### **OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

**Display Processor Type 3 (DPRO3)**  
**General Staff: Planning Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

**REQUIRED EXPERIENCE**

Completion of PTB as a Display Processor Type 3 ([DPRO3](#))

**FINAL EVALUATOR QUALIFICATIONS**

- Planning Section Chief Type 3 ([PSC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR DPRO3**

- Situation Unit Leader Type 3 ([SITL3](#)) or Type 4 ([SITL4](#))

**DPRO3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

None

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

**Geographic Information System Specialist Type 3 (GISS3)**  
**General Staff: Planning Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents
- EO190 ArcGIS for Emergency Managers

**REQUIRED EXPERIENCE**

Completion of PTB as a Geographic Information System Specialist Type 3 ([GISS3](#))

**FINAL EVALUATOR QUALIFICATIONS**

- Planning Section Chief Type 3 ([PSC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR GISS3**

None

**GISS3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

None

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

**Status/Check-In Recorder Type 3 (SCKN3)**  
**General Staff: Planning Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100, IS-0200, [IS-0700.a](#), and [IS-0800.b](#)
- ICS-300 Intermediate ICS for Expanding Incidents

**REQUIRED EXPERIENCE**

Completion of PTB as a Status/Check-In Recorder Type 3 ([SCKN3](#))

**FINAL EVALUATOR QUALIFICATIONS**

- Planning Section Chief Type 3 ([PSC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR SCKN3**

- Planning Section Chief Type 3 ([PSC3](#)) or Type 4 ([PSC4](#))
- Resources Unit Leader Type 3 ([RESL3](#)) or Type 4 ([RESL4](#))
- Demobilization Unit Leader Type 3 ([DMOB3](#)) or Type 4 ([DMOB4](#))

**SCKN3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

- Planning Section Chief Type 3 ([PSC3](#)) or Type 4 ([PSC4](#))
- Resources Unit Leader Type 3 ([RESL3](#)) or Type 4 ([RESL4](#))

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- ICS-400 Command and General Staff – Complex Incidents
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

**Training Specialist Type 3 (TNSP3)**  
**General Staff: Planning Section**

**REQUIRED TRAINING / CERTIFICATIONS**

- [National Incident Management System \(NIMS\) courses](#); IS-0100 and [IS-0700.a](#)

**REQUIRED EXPERIENCE**

Completion of PTB as an Incident Training Specialist Type 3 ([TNSP3](#))

**FINAL EVALUATOR QUALIFICATIONS**

- Planning Section Chief Type 3 ([PSC3](#))

**THESE POSITIONS MAINTAIN CURRENCY FOR TNSP3**

None

**TNSP3 MAINTAINS CURRENCY FOR THESE POSITIONS, IF QUALIFIED**

None

**PHYSICAL FITNESS LEVEL**

Light or home agency requirements

**OTHER TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

- [National Incident Management System \(NIMS\) courses](#); IS-0200 and [IS-0800.b](#)
- Additional management and teambuilding training relevant to emergency response
- Required or recommended training by the Home Agency or State

## **APPENDIX F: NIMS TRAINING REQUIREMENTS**



## NIMS Training Requirements Table

This table indicates the specific NIMS training requirements by Type 3 position.

Position Code	Type 3 Position	IS-100	IS-200	ICS-300	ICS-400	IS-700	IS-800
AREP3	Agency Representative	Yes	Yes	Yes		Yes	Yes
AOBD3	Air Operations Branch Director	Yes	Yes	Yes	Yes	Yes	Yes
BCMG3	Base/Camp Manager	Yes	Yes			Yes	
COML3	Communications Unit Leader	Yes	Yes	Yes		Yes	Yes
COMP3	Compensation/Claims Unit Leader	Yes	Yes	Yes		Yes	Yes
COST3	Cost Unit Leader	Yes	Yes	Yes		Yes	Yes
DIVS3	Division/Group Supervisor	Yes	Yes	Yes		Yes	Yes
DMOB3	Demobilization Unit Leader	Yes	Yes			Yes	Yes
DPRO3	Display Processor	Yes				Yes	
DOCL3	Documentation Unit Leader	Yes	Yes	Yes		Yes	Yes
EQPM3	Equipment Manager	Yes	Yes			Yes	
EQTR3	Equipment Time Recorder	Yes				Yes	
FACL3	Facilities Unit Leader	Yes	Yes	Yes		Yes	Yes
FSC3	Finance/Administration Section Chief	Yes	Yes	Yes	Yes	Yes	Yes
FDUL3	Food Unit Leader	Yes	Yes			Yes	Yes
GISS3	GIS Specialist	Yes				Yes	
GSUL3	Ground Support Unit Leader	Yes	Yes	Yes		Yes	Yes
HEB3	Helibase Manager	Yes	Yes	Yes		Yes	Yes
HRSP3	Human Resource Specialist	Yes				Yes	
ICT3	Incident Commander	Yes	Yes	Yes	Yes	Yes	Yes
IABD3	IA Branch Director	Yes					

<b>Position Code</b>	<b>Type 3 Position</b>	<b>IS-100</b>	<b>IS-200</b>	<b>ICS-300</b>	<b>ICS-400</b>	<b>IS-700</b>	<b>IS-800</b>
IPDS3	Individual Assistance PDA Specialist	Yes					
ITCS3	IT Computer Specialist	Yes					
INTM3	Investigation Team Member	Yes					
INV3	Investigator	Yes				Yes	
LOFR3	Liaison Officer	Yes	Yes	Yes	Yes	Yes	Yes
LSC3	Logistics Section Chief	Yes	Yes	Yes	Yes	Yes	Yes
LOGS3	Logistics Specialist	Yes	Yes	Yes		Yes	Yes
MCACL	Mass Care Animal Control Liaison	Yes	Yes				
MCBDM3	Mass Care Bulk Distribution Manager	Yes					
MCC3	Mass Care Coordinator	Yes	Yes			Yes	Yes
MCDM3	Mass Care Donations Manager	Yes	Yes				
MCFRM3	Mass Care Family Reunification Manager	Yes					
MCFOM3	Mass Care Feeding Operations Manager	Yes	Yes				
MCHSM3	Mass Care Human Services Manager	Yes					
MCPSM3	Mass Care Pet Shelter Manager	Yes	Yes				
MCRL3	Mass Care Recovery Liaison	Yes					
MCSHM3	Mass Care Shelter Manager	Yes	Yes				
MCTM3	Mass Care Transportation Manager	Yes					
MCVSM3	Mass Care Veterinary Services Manager	Yes	Yes				
MCVM3	Mass Care Volunteer Manager	Yes	Yes				
MEDL3	Medical Unit Leader	Yes	Yes	Yes		Yes	Yes
OSC3	Operations Section Chief	Yes	Yes	Yes	Yes	Yes	Yes
OPSS3	Operations Specialist	Yes	Yes			Yes	
ORDM3	Ordering Manager	Yes				Yes	

<b>Position Code</b>	<b>Type 3 Position</b>	<b>IS-100</b>	<b>IS-200</b>	<b>ICS-300</b>	<b>ICS-400</b>	<b>IS-700</b>	<b>IS-800</b>
PTRC3	Personnel Time Recorder	Yes				Yes	
PSC3	Planning Section Chief	Yes	Yes	Yes	Yes	Yes	Yes
PROC3	Procurement Unit Leader	Yes	Yes	Yes		Yes	Yes
PABD3	Public Assistance Branch Director	Yes					
PADS3	Public Assistance Debris Specialist	Yes					
PAPS3	Public Assistance Project Specialist	Yes					
PIO3	Public Information Officer	Yes	Yes	Yes	Yes	Yes	Yes
RADO3	Radio Operator	Yes				Yes	
RCDM3	Receiving/Distribution Manager	Yes				Yes	
RESL3	Resources Unit Leader	Yes	Yes	Yes		Yes	Yes
SOF3	Safety Officer	Yes	Yes	Yes	Yes	Yes	Yes
SECM3	Security Manager	Yes	Yes			Yes	
SRB3	Single Resource Boss	Yes	Yes				
SITL3	Situation Unit Leader	Yes	Yes	Yes		Yes	Yes
STAM3	Staging Area Manager	Yes	Yes			Yes	
SCKN3	Status/Check-In Recorder	Yes	Yes	Yes		Yes	Yes
STCR3	Strike Team Leader, Crew	Yes	Yes	Yes		Yes	Yes
STEN3	Strike Team Leader Engine	Yes	Yes	Yes		Yes	Yes
STEQ3	Strike Team Leader, Heavy Equipment	Yes	Yes	Yes		Yes	Yes
SPUL3	Supply Unit Leader	Yes	Yes	Yes		Yes	Yes
TFLD3	Task Force Leader	Yes	Yes	Yes		Yes	Yes
TIME3	Time Unit Leader	Yes	Yes	Yes		Yes	Yes
TNSP3	Training Specialist	Yes				Yes	
TRVS3	Travel Specialist	Yes				Yes	